

**MINUTES OF THE September 12, 2011
FREELAND WATER and SEWER DISTRICT
COMMISSIONERS MEETING**

Meeting Place
Freeland Library
5495 South Harbor Avenue
Freeland, WA

In Attendance:

Commissioner – Nolen Knickerbocker
Commissioner – Jim Short

Commissioner – Eric Hansen

Andy Campbell – Certified Operator
Sandy Duncan – Administrative Assistant
Gary Hess-Davido Consulting Group
Sign in sheet of addition attendee attached

CALL TO ORDER: Commissioner Knickerbocker called the meeting to order at 5:48 p.m. followed by the pledge of allegiance.

PUBLIC COMMENT-WATER: None

APPROVE AGENDA: A motion was made by Commissioner Hansen to approve the agenda. The motion was seconded by Commissioner Short and passed.

APPROVE MINUTES: A motion was made by Commissioner Hansen to approve the minutes of the August 8, 2011 meeting as amended. The motion was seconded by Commissioner Short and passed.

OLD BUSINESS:

1. Joanne Drive-Main Replacement. Andy reported that he and Sandy were working on getting cost estimates.
2. Harbor Hills-install auto dialer and phone. Andy reported that the phone and auto dialer have been installed.
3. Flag pricing. No activity.

NEW BUSINESS:

1. 2012 Budget. Sandy reviewed that it was budget time again and she would like the district to upgrade the billing program. The estimated cost on an upgrade to the existing program would be \$9,000 which would be split between three districts.

Commissioners Hansen requested information on the program and what other systems we looked at.

2. Temporary Connection-irrigation. Commissioner Knickerbocker suggested that a temporary connection charge be established for developers who want to maintain landscaping of their plats. He suggested that we require a \$500 deposit, \$100.00 to install a meter, and \$100.00 to remove the meter, the monthly fee, on top of the water consumption fee. Upon discussion it was agreed to approve and draft a resolution to be incorporated into the District Rules and Regulations. It was also agreed that the meter would have to be pulled no later than October 31 of each year and not left in the ground to ensure that if the lot was sold a connection charge would be collected.

ACTION: A motion was made by Commissioners Short to approve the temporary connection for Patterson on his plat off of Woodard Road as a temporary connection for the purposes of watering the landscaping at the entrance of the plat, subject to the requirements above. Commissioner Hansen abstained from voting. The motion was seconded by Commissioner Knickerbocker and passed.

3. Legal representation. Commissioner Hansen suggested that we look farther than the two Everett firms and advertise for Statement of Qualification (SOQ). Upon discussion Gary Hess was asked to help prepare the statement for advertising and to be reviewed by Commissioner Hansen prior to advertising.
4. Letter of consideration – Shapiro. Upon discussion.

ACTION: A motion was made by Commissioner Hansen for a one-time consideration in the amount of \$109.00. The motion was seconded by Commissioner Short and passed.

OTHER REPORTS:

1. Maintenance report. Andy reviewed his report. A copy is attached.
 - a. Andy estimated that the Atec treatment plan should be up and running by the end of the year. Andy reported that we are still awaiting parts. Sandy was asked to confirm with Andy before releasing payment that all the parts have been delivered. Commissioner Short requested that he be present when Atec turns the system on.
2. Administrative report. Copies of Sandy's reports are attached.
 - a. Gary Hess requested confirmation and a copy of the Department of Ecology amendment #2 on the water rights. Sandy will research and send a copy to Gary.
 - b. Sandy reported that we have received the as-built drawings for St. Augustine's expansion but we are awaiting the easement and conveyance agreement for final approval

SEWERS:

1. Citizen Advisory Committee (CAC) – Report

- a. Lou Malzone reviewed the progress of the CAC and copies of the September 1, and September 8th CAC meeting minutes are attached. Lou noted that they have not contacted CHS Engineer in that water re-use is the major issue on connecting to either system. He added that they are not looking at a large system in that it is not affordable, instead going to smaller pocket plants.

Commissioner Hansen asked if the CAC has ever received confirmation or endorsement for Bob Peterson from Island County or firm direction on the scale of the project that would meet/satisfy the GMA requirements. It was Lou's understanding that you need to lay out a plan that will bring sewers for the entire NMUGA area, but not all at the same time.

Lou reviewed the concept of using the wetland off Newman Road and or creating a wetland from Payless north to Holmes Harbor. Meg Wingard with Holmes Harbor Sewer District suggested to Lou and the CAC that they talk to the Department of Ecology before getting too involved in disposing treated water into a wetland area. Lou reported that they are coming up with a concept, a design and saying that this is what we want to do; if Freeland proposes this, Ecology would have to give a very good reason why it couldn't be done. This way it is a new concept that they might agree to. Gary agreed with Meg that natural wetlands or constructed wetlands are viewed very differently, with considerable protection afforded to natural wetlands. Gary also agrees that it is a good concept.

2. Hydro-geological Study. Gary reported that the field work and computer modeling has been completed they are now working on writing the reports. He is hopefully that the report will be available at the next workshop.
3. IACC meeting. Gary reviewed that the IACC meeting is coming up in October and wanted feedback from the commissioners as to whether we should be scheduling a tech team meeting. He is suggesting that this would be a one day trip over and back. Upon discussion it was agreed that both Gary and Chet attend and possibly Katy. Gary noted that Tetra Tech is already attending at their cost

Gary suggested that if someone from the CAC wanted to attend to let him know, the intent of the meeting would be to keep our relationship going and to inform them of the status of the project. He will work on scheduling a tech team meeting.

PUBLIC COMMENTS-SEWERS: Meg Wingard noted that the cost of treated water is very expensive and if there is a better way to treat and disburse it would be of benefit to the whole island. If you could get a University involved to do a study it would go a long way toward convincing the Department of Ecology.

Commissioner Knickerbocker thanked the CAC for all the hard work that they are doing on the sewers.

The regular meeting was adjourned at 7:00 to go into executive session to discuss easement acquisition.

EXECUTIVE SESSION-Easement acquisition:

The meeting was called back to order at 7:10. Upon discussion it was agreed to hold on proceeding with easement acquisition until an attorney for the District has been selected.

VOUCHERS:

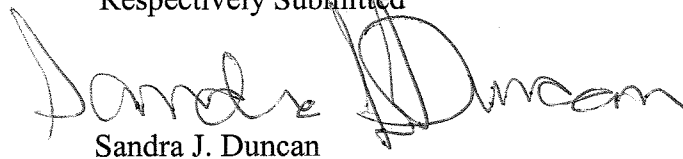
Account #702 Operations - Voucher #7481 to #7504 in the amount of 118,470.59 were reviewed, approved and signed.

Account #742-Sewer - Voucher #179 to #182 in the amount of \$53,697.15 were reviewed, approved and signed.

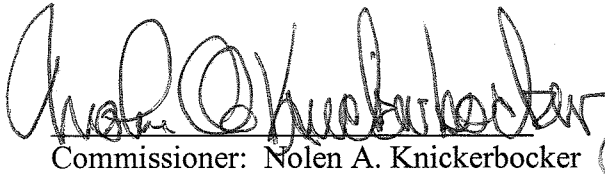
ADJOURN MEETING:

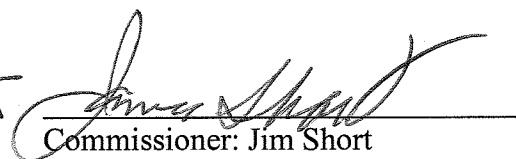
The regular meeting was adjourned at 7:12 p.m.


Respectively Submitted


Sandra J. Duncan

Approved:


Commissioner: Nolen A. Knickerbocker


Commissioner: Jim Short


Commissioner: Eric Hansen