

**FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – August 10th, 2022**

MEETING PLACE – 1667 Roberta Avenue- Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator), Roger Kuykendall (District Engineer)

1. CALL TO ORDER

Commissioner Gladhart called the meeting to order at 10:00 A.M.

- 2. AGENDA** - Commissioner Hansen moved, seconded by Commissioner Randall, to approve the agenda. *Agenda approved unanimously*

3. APPROVAL OF MINUTES –

Commissioner Hansen moved, seconded by Commissioner Gladhart, to approve the minutes of the July 13th, 2022 meeting. *Motion passed unanimously*

4. COMMISSIONERS REPORTS – none

5. PROJECT REPORTS -

- 5.1 Harbor Hills Additional Well** –Andy was unable to reach the neighboring property owner to discuss a small easement for a wellhead protection area for an additional well.

Terri is looking for the public announcement for drilling Well #3 to see if it was broad enough to accommodate adjacent well. In parallel, Roger will a submit public information request to the Department of Ecology

- 5.2 Freeland Honeymoon Bay Road Well** – Holt Incorporated has cut slits in the well casing, and surged and purged the well to clean the well of silt and dirt. Holt is in the process of getting a pump to see what the production will be. Andy is working with PSE and an adjacent neighbor to arrange power for the well.

- 5.3 Freeland Well 2 Rehabilitation** –The pump at Well #2 is nearing its useful life expectancy. Bison Well Drilling and Septic, LLC submitted a bid for approximately \$46,000 to replace the pump and motor, 252 feet of pipe and wire, and associated fittings. Andy will ask Bison Well Drilling and Septic to inspect the screen with a camera while they are on site, and to clean the screen if necessary. He will also ask them to delay the project until the weather cools so that the well can be kept in service during the hot weather. Commissioner Gladhart moved seconded by Commissioner Randall to accept the bid as presented from Bison Well Drilling and Septic LLC. *Motion passed unanimously*

5.4 Freeland Well 4 scope addition – Commissioners Gladhart and Randall met on July 27th, in a special meeting to approve a \$8,000.00 budget increase so Holt slit the casing on Well #4.

6. UNFINISHED BUSINESS –

6.1 Water rates for commercial customers – Terri had previously distributed a spreadsheet with commercial customer water consumption and charges. Commissioner Hansen asked Terri to provide the bases for a two spreadsheet entries and asked commissioners to consider whether charges for additional ERUs are appropriate. Commissioners agreed to evaluate the additional ERU charge versus a higher consumption rate recently established for residential customers.

6.2 High use customers –As directed by the Board, Terri sent letters to customers who are the highest 10 percent water consumers. Commissioner Hansen reported a conversation with a Harbor Hills customer who felt the new rate structure unfairly penalized households with higher occupancy. A neighbor, Denice Bochantin, called in via zoom and expressed a similar concern, but was even more concerned that the high consumption letters shamed those who may be lower water consumers on a per-occupant basis. The Board agreed to evaluate a different rate structure that might accommodate residences with more occupants.

7. NEW BUSINESS –

7.1 Cross connection – Andy explained that he discovered purple standpipes at the Eagle Ridge housing development. Eagle said they were conducting tests, and that permit applications had been submitted. Roger confirmed sewer district had communicated with the Department of Ecology but it was still under review. Eagle personnel said the standpipes would be removed.

7.2 Leak Reduction– The Board approved a rate reduction request for account #61819.

8. AUDIENCE PARTICIPATION

8.1 Pam Daener asked for a status report on the Sunnyview Farm intertie. Andy said the contractor still hasn't been able to get the parts but is working on it.

9. STAFF REPORTS

9.1 Accountant's Report – Terri Campbell (WWS)

A. Accounts – Terri presented up to date financial reports that were emailed prior to the meeting for Board review. Commissioner Gladhart moved, seconded by Commissioner Randall, to approve the financial report. **Motion passed unanimously**

B. Vouchers - Commissioner Hansen moved, seconded by Commissioner Gladhart, approval of the vouchers and other expenses the total amount of **\$94,573.72**. **Motion passed unanimously**

Operation and Maintenance Fund #702

1. OM-8-1 thru 8-13 in the amount of \$82,293.40
2. DOR withdraw June sales \$2,399.18
3. IRS 941 - \$176.26

Capital Improvement Fund #742

1. CI-8-1 in the amount of \$9,704,72

9.2 Operation's Report - Andy Campbell (WWS)

- A.** Andy had provided his Operation & Maintenance Activity Report and water production graphs in advance of the meeting.
- B.** Andy offered the locate requests and lab results for Board review.
- C.** All water quality testing met state standards.
- D.** Andy proposed installing an acoustic water level monitoring device in a well as a test. More will be ordered if it works well.

10. Commissioner Gladhart adjourned the meeting at 11:20 AM

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: September 14th, 2022