

**FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – August 11, 2021**

MEETING PLACE – 1667 Roberta Avenue- Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Andy Campbell (Certified Operator), Terri Campbell (Finance/Administration), Roger Kuykendall (Gray & Osborne)

1. CALL TO ORDER

Commissioner Gladhart called the meeting to order at 10:00 A.M.

2. AGENDA - *Agenda approved, with Harbor Hills water supply issue prioritized*

3. APPROVAL OF MINUTES –

Commissioner Hansen moved, seconded by Commissioner Gladhart, to approve the minutes of the July 14th meeting. *Motion passed unanimously*

4. COMMISSIONERS REPORTS – none

5. HARBOR HILLS WATER SUPPLY ISSUES

Andy reported that Well 3 pumping capacity is significantly reduced due to plugged screen or a lowered aquifer level. The Board directed Whidbey Water Services to suspend issuing water availability documents until tests confirm whether the Well 3 screen is plugged or whether we have aquifer issues. Andy is initiating projects to rehabilitate Well 3, the South Well, and the North Well.

Bill Crisswell from Eagle construction will do a test program using treated water from the wastewater treatment plant at the lower portion of his Chipshot development. If successful, he said the Holmes Harbor sewer board may make treated water available to everyone in the community.

The commissioners discussed how many water connections have been approved and paid for but not yet connected. Roger pointed out that the Water System Plan indicates the Bradshaw Addition is not in our retail service area. Andy thinks it is, and will confirm before any connections are made.

6. PROJECT REPORTS -

6.1 Harbor Hill Community Water System - Natasha Hansen of Harbor Hill said a number of property owners are interested in getting water from the District. Commissioner Hansen encouraged her to have all interested in a connection to review the Harbor Hill Water System Consolidation Study. Molly Brewer asked if the water districts work together to monitor aquifer levels. Andy noted that the county hydrogeologist retired, but Roger noted the state DOH and Ecology monitor well data, but Ecology is the main regulator of aquifers.

6.2 Sunnyview Farm Connection – Roger has not yet responded to the email from Island County requesting additional documentation.

6.3 Freeland well permitting – Roger had emailed a draft application to change the water right point of withdrawal in mid-July. The Board approved the application and asked Roger to submit it.

6.4 Fish Forest Pump Station –Roger will consult his electrical engineer for a solution.

7. UNFINISHED BUSINESS –

7.1 Cell Tower – Still waiting for signed contract from Verizon.

7.2 General Facility Charge Assessment – Commissioner Randall is working on a complete memorandum with appendices for distribution.

8. NEW BUSINESS –

8.1 Discussion of Harbor Hill connections – Discussed earlier in agenda.

8.2 Aquifer Levels - Molly Brewer asked if the water districts work together to monitor aquifer levels. Andy noted that the county hydrogeologist retired, but Roger noted the state DOH and Ecology monitor well data, but Ecology is the main regulator of aquifers.

9. AUDIENCE PARTICIPATION

9.1 Bill Crisswell mentioned a septic system designed in Germany that is being installed at Payless in Freeland. The system produces the same quality of water that HHSD produces.

9.2 Molly Brewer asked if the water districts work together to monitor aquifer levels. Andy noted that the county hydrogeologist retired, but Roger noted the state DOH monitors well data.

10. STAFF REPORTS

10.1 Accountant's Report – Terri Campbell (WWS)

A. Accounts – Terri presented up to date financial reports that were emailed prior to the meeting for the Commissioners review. The Commissioners approved the reports as presented.

B. Vouchers with invoices were emailed to the Commissioners for review prior to the meeting. Commissioner Gladhart moved, seconded by Commissioner Randall, to approve payment of the vouchers. **Motion passed unanimously**

Operation and Maintenance Fund #702

8-1 thru 8-12 in the amount of \$48,546.56

Capital Improvement Fund #742

CI-8-1 thru 8-4 in the amount of \$29,995.43

Total Expenses \$78,541.99

- C. Terri requested and the commissioners agreed to reschedule the September meeting from the 8th to the 15th.

10.2 Operation's Report - Andy Campbell (WWS)

- A. Up to date Operation & Maintenance Activity Report and graphs were provided to the commissioners.
- B. All water testing passed
- C. Andy is investigating electronic monitoring of well water levels.
- D. Andy distributed Freeland DSL data for the last year. An electrician determined the Well 3 pump was not always turning off when the reservoir is full and was dumping water into the gully. Andy said this has been fixed and routine visits will ensure this is not happening in the future. As a result of the continued very high DSL, Commissioner Hansen moved and Commissioner Randall seconded approval of approximately \$10,000 to conduct an acoustic survey of the Freeland distribution system.

11. ADJOURNMENT –Commissioner Gladhart adjourned the meeting at 11:44 a.m.

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: September 15, 2021