

**FREELAND WATER and SEWER DISTRICT
- ISLAND COUNTY WASHINGTON –**

Minutes of August 12th, 2013

MEETING PLACE

5421 Woodard Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Eric Hansen (*President*); Lou Malzone (*Vice President*); Marilyn Abrahamson (*Secretary*)

Professional Services: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance & Administration*); Roger Kuykendall, Mike Jauhola (*Engineer – Grey and Osborne*); Rodney Langer (*Engineer - CHS*)

Audience: See attached List (*sign in sheet*)

1. CALL TO ORDER

Commissioner Hansen called the meeting to order at 5:50 P.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Malzone* and seconded by Commissioner *Abrahamson* to approve the meeting agenda as presented. ***Motion approved & carried.***

4. PRESENTATION – Department of Ecology gave a presentation on the possible contamination of the well field sites of Freeland Water & Sewer District. A “toxic” clean-up has been and is still underway since it was discovered that a fuel tank at Whidbey Marine & Auto had leaked into the ground. Farralon Consulting is working with DOE and is in the testing phase to analyze the direction the toxic (gasoline) contaminants are heading. There were questions asked about the funding of the clean-up and DOE’s response was that the property owner where the leak occurred has insurance covered by the pollution liability insurance agency. Farralon Consulting has initiated contact with local property owners for the required access agreements for drilling monitoring wells. Information on this matter can be found on the DOE website.

5. UNFINISHED BUSINESS -

5.1 Approval of Minutes - Commissioner Malzone moved and it was seconded by Commissioner Abrahamson to approve the regular meeting minutes of **July 8th, 2013** as presented. ***Motion approved & carried.***

5.2 Sewer Plan Timeline – Rodney Langer (CHS Engineering) reported that the CAC is working on the population projection of 87,919 for Island County, but so far there have been no meetings or actions taken. So far, there has been no allocation for Freeland. He will forward any feedback he receives.

5.3 District Capital Projects - Beauregard & Joanne Drive Main Replacement – Engineer; Roger Kuykendall is working on the drawings for the inter-tie and will pass them along to Andy once they are done, which should take two weeks.

5.4 Nitrates – Grey and Osborne will check to see if the calculated Fix Radius went to 20/20 engineering. Commissioner Malzone made motion seconded by Commissioner Abrahamson on the subject of Anti-Degradation Policy for Nitrates for FWSD. The motion was *for projects proposing to discharge more than 1,000 gallons of wastewater to the ground per day; the applicant shall submit a valid hydrogeological analysis/groundwater model indicating the predicted change in background nitrate concentration for review by the District. Should the analysis identify that the background nitrate concentration will increase by more than 0.5 mg/l or exceed 5.0 mg/l due to the project's discharge of wastewater, water availability shall be denied. The District may waive any portion of this anti-degradation requirement based on existing available information that in the best judgment of the District will provide protection to the District's water supply. The District may, at their discretion, require the posting of a bond or other financial security guaranteeing, for a period of 5 years, the operation, monitoring, reporting, and performance of a wastewater treatment system.* After discussion it was decided to table this until the September 16th, meeting in order for Commissioners to review the letter received from the District's attorney Leslie Clark and approve a Resolution for Anti Degradation Policy for Nitrates.

5.5 Sunny View Village – A draft letter written on August 12th, 2013 from FWSD to State of Washington Department of Health on the subject of their On-Site Sewage System (LOSS) proposal was tabled for further discussion at the next meeting on September 16th.

5.6 District Records Reviewed - No information at this time.

5.7 CAG Team (Citizens Advisory Group) – There were no meetings, no report

6. NEW BUSINESS –

6.1 Well Head Protection Plan –Mike Jauhola proposed for \$8000.00 to do a time travel modeling for updating the FWSD's Well Head Protection plan. Mike will work in conjunction with Pacific Ground Water Group to complete the model. Commissioner Malzone made a motion seconded by Commissioner Abrahamson to authorize \$8,000 for this project plus 10% for administrative costs that may occur. **Motion approved & carried.**

6.2 Main Street Sewer District – Main Street Sewer District Commissioner Maggie Stern sent a letter dated July 12th, 2013 on the possible consolidation of Main Street Sewer District and Freeland Water & Sewer District. Engineer Rodney Langer reported that he talked with Main Street Sewer on this matter and advised them that now is not the time for a merger until FWSD has a definitive plan.

6.3 Temporary Moratorium – Commissioner Malzone made motion seconded by Commissioner Abrahamsen that FWSD suspend issuance of Water Availability Verification certificates for property served by FWSD wells number 1, 2, and 3 pending delineation of the Whidbey Marine gasoline plume. After discussion, the Commissioner feel the moratorium is premature and will bring this subject up at each meeting for further discussion. Commissioner Malzone withdrew the motion.

6.4 Leak Investigation – Terri Campbell reported that she received a letter from a customer on 4704 Honeymoon Bay Road who has asked for relief of charges for a leak he had on his property. The leak has been repaired. Due to Terri just receiving the letter prior to the meeting she asked that this be discussed at the September 12th, meeting so that she can bring the amount of the bill to the table. The Commissioners asked Terri to contact the customer and let him know that we will let him know at the next meeting.

6.5 WASWD Conference – The Commissioners are not going to attend the conference at this time and will look at upcoming conferences and what the agenda offers.

6.6 Meeting reminder – The next meeting was changed to September 16th, 2013.

7. REPORTS -

7.1 Accountant's Report - Terri Campbell (WWS)

A. Accounts – Accounting reports were presented, that included preliminary Income, Expense, Balance sheets of funds for the period ending **July 2013**.

7.2 Operation's Report - Andy Campbell (WWS)

A. Andy presented charts showing well production.

B. *See attached Operation and Maintenance Report*

8. AUDIENCE PARTICIPATION-

8.1 Sewer – Al Peyser expressed his concerns on the Sewer project and that a lot of money has been spent and all that has been done is sewer planning. He said no other progress has been made by the Commissioners making the sewer project a priority with representation to the commercial core in delivering sewer service to them. He said people are getting frustrated and don't know who to talk to. Al is preparing a proposal that he will present to the Commissioners to get this going. He feels the merger with Main Street Sewer would make Freeland a real sewer district and would be a way to get sewer service to the commercial core.

9. APPROVAL OF VOUCHERS

After reviewing the vouchers presented for payment, Commissioner Abrahamson moved and it was seconded by Commissioner Malzone to approve and sign the vouchers:

On August 12th, 2013, the Board by vote, approved payment of the vouchers as listed in the attachment for: **O&M Fund #702 amount: \$23,128.61** *Motion approved & carried.*

10. EXECUTIVE SESSION – The Commissioners went into Executive Session at 7:40 PM to discuss possible litigation. At 8:05 the Commissioners came out of Executive Session and the action from the Executive Session is for FWSD's attorney Leslie Clark to send a follow-up letter setting to a deadline for a response from the other party's attorney as to where they stand.

11. **MEETING CLOSURE-** There being no further business the meeting closed at **8:25 PM.**

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

Marilynn Abrahamson
Commissioner; FWSD

Minutes Prepare by: Terri Campbell

Approved: _____