

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – August 14th, 2019

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Andy Campbell (Certified Operator), Terri Campbell (Finance/Adm),
Gray & Osborne: Roger Kuykendall (Engineer)

1. **CALL TO ORDER**

Commissioner *Hansen* called the meeting to order at 10:00 A.M.

2. **FLAG SALUTE**

3. **AGENDA** - *Agenda approved*

4. **APPROVAL OF MINUTES** – Commissioner Gladhart moved seconded by Commissioner Randall, to approve the regular meeting minutes of July 10th, 2019. *Motion approved unanimously*

5. **COMMISSIONERS REPORTS** –

5.1 **Nitrate Discharges** – Commissioner Hansen reported he contacted Andrew Jones (Department of Health Engineer) and has had no response about the solution to the nitrate discharges at Sunnyview Village and Main Street Sewer District.

6. **PROJECT REPORTS**

6.1 **Water System Action Items-**

- A. **Comprehensive Water System Update (FW)** – Roger Kuykendall reported he is waiting for a response from George Bratton (Engineer; HH) regarding completion of the report for the intertie.
- B. **Comprehensive Plan Update (HH)** – Although the district had not received the letter, Roger Kuykendall presented a Department of Health letter dated July 3rd commenting on the Harbor Hills Water System Plan update. Roger had received the letter from DOH by email after a telephone call to DOH just prior to the meeting. Commissioner Hansen agreed to contact Jennifer Kropack to get the letter formally and to obtain an extension to the requested response schedule.
- C. **Fish Forest** – Andy reported he is waiting for Jerry Beck Electrical to schedule.
- D. **Hydrant Replacement** – Andy will contact contractors and inform them of a timeline the district would like to have the replacement started which may help in getting additional contractors to make bids to do the hydrant replacement.
- E. **Rate Study** – Commissioner Randall and Terri Campbell are making progress on

the rate assessment. At this time, they are working to create an accurate asset list of the infrastructure of the district.

7. **UNFINISHED BUSINESS** –

7.1 **Verizon Cell Tower** – Commissioner Gladhart reported the district’s attorney is negotiating the new lease agreement with Verizon’s attorney.

7.2 **Rental Property** – Commissioner Gladhart moved seconded by Commissioner Randall to have Affordable Environmental remove asbestos from the kitchen area for the bid price of \$2,250.00. Once the asbestos is removed, Andy will schedule the home burn with the fire department. **Motion approved unanimously**

8. **NEW BUSINESS** –

8.1 **Meeting Change** – Due to conflict of schedule, the October meeting may need to be changed. This was tabled until the September meeting.

8.2 **Letter Gate at Well Site** – A letter from Richard Tussey, EFSJ asking the district to share the cost of \$7,000 for a new entry gate was discussed. Commissioner Hansen will draft a letter to Mr. Tussey expressing that the commissioners agreed it would be inappropriate to use district funds for such an intricate gate.

9. **AUDIENCE PARTICIPATION** – None

10. **STAFF REPORTS**

10.1 **Accountant's Report - (WWS)**

A. **Accounts** – Up to date accounting reports were presented that included preliminary Income, Expense, and Balance sheets.

C. **Approval of Vouchers**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated August 14th, 2019. Commissioner Gladhart moved and seconded by commissioner Randall to approve and sign the vouchers and expenses in the amount of: **\$31,275.69** **Motion approved unanimously**

10.2 **Operation's Report - Andy Campbell (WWS)**

A. Operation & Maintenance Activity Report and graphs for month ending July 2019 were provided to the commissioners.

11. **ADJOURNMENT** – At 11:12 AM Commissioner Hansen adjourned the meeting.

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: September 11th, 2019 meeting