

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of August 16th, 2017

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance Manager, Administration*)

Professional Services and Audience: Gray and Osborne; Roger Kuykendall, *see attached audience list*

1. **CALL TO ORDER**

Commissioner *Malzone* called the meeting to order at 10:00 A.M.

2. **FLAG SALUTE**

3. **AGENDA** – Addition or Deletions (2) - Leak Relief and Myers project

4. **APPROVAL OF MINUTES** - Commissioner *Brunke* moved seconded by Commissioner *Hansen* to approve the regular meeting minutes of July 19th, 2017. **Motion approved**

5. **COMMISSIONERS REPORTS** – None

6. **PROJECT REPORTS**

6.1 **Sewer Planning** – The outfall at Robinson Beach was discussed. The commissioners will wait to hear from Island County what their plans are.

Engineer *Roger Kuykendall (Gray and Osborne)* reported he sent correspondence to the Mainstreet Sewer’s Engineer *Rodney Langer* and has had no response yet. *Roger* inquired if they had applied or if they were approved to receive the \$75,000.00 (seventy-five thousand) of grant funding from DOE.

Langley Mayor *Tim Callison* was present and discussed the possibility of having a study performed to run FWSD’s sewer to the Langley outfall. Engineer *Roger Kuykendall (Gray and Osborne)* reported that they did a “rough” estimate of what the cost may be to run sewer lines to Langley and found it to be more expensive than the present sewer plan.

7. **Water System**

7.1 **Water Treatment** – *Andy Campbell* reported that the engineering report sent to DOH for review came back with questions he and the Engineers will address. Once this is done they should approve the report.

7.2 **Water System Plans** – A workshop will be held right after the September 13th regular meeting to discuss what the Commissioners want as part of the System Plans updates.

7.3 **Harbor Hill Consolidation** – The President Denise Lorena of Harbor Hill announced that the community voted against consolidation with FWSD.

8. **UNFINISHED BUSINESS** –

8.1 **Bungalows Fire Hydrant** - The fire hydrant landscaping at the Bungalows was discussed. *Andy* is meeting with their contractor who will build the retaining wall.

9. **NEW BUSINESS** –

9.1 **Steve Myers Development** – The Commissioners received the proposal from *Steve Myers* just prior to the meeting and want time to review the paperwork.

9.2 **Leak Relief** – *Terri Campbell* presented a leak relief request form from account 71297. Commissioner *Malzone* moved seconded by Commissioner *Brunke* to grant the relief in the amount of \$86.20. **Motion approved**

9.3 **Meeting Change** – Due to conflict in the Commissioners schedules it was agreed to move the meeting of Wednesday October 11th to Friday October 6th.

10. **AUDIENCE PARTICIPATION** – None

11. **REPORTS** -

11.1 **Accountant's Report - (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets for the month ending July 2017.

B. **Approval of Vouchers** –

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **August 16th, 2017**. Commissioner *Hansen* moved and seconded by Commissioner *Brunke* to approve and sign the following vouchers and amounts: **Motion approved**

Operation & Maintenance Fund #702 (FW \$31,016.85, HH \$8,185.55, SVF \$69.39)

Construction Improvement Fund #742 (FW \$3,758.94)

Total All Vouchers: \$44,806.73

11.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report for month ending July 2017

12. **EXECUTIVE SESSION** – None

13. **ADJOURNMENT** – There being no further business of the District the meeting of August 16th was adjourned at 11:15 AM

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner; FWSD

September 13th, 2017

Approval Date