

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – February 14th, 2018

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone, Eric Hansen, John Brunke

Staff: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance Manager, Administration*)

Professional Services and Audience: *see attached audience list*

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 10:00 A.M.

2. FLAG SALUTE

3. AGENDA (Addition or Deletions)

3.1 Add: Sunnyview Village letter to DOH

4. APPROVAL OF MINUTES - Commissioner *Hansen* moved seconded by Commissioner *Malzone* to approve the *regular* meeting minutes of January 12th, 2018 and January 19th, 2018 workshop. *Motion approved unanimously*

5. COMMISSIONERS REPORTS –

5.1 Commissioner Hansen; Reported on the status of *Whidbey Marine*. He stated 2017 testing reveals there are still contaminants in groundwater below and slightly west of the site but contaminants are below laboratory reporting levels in monitoring wells closer to our wells. The consulting firm who did the most recent study recommends an air-sparge and vapor extraction remediation to remove contaminants from groundwater

6. PROJECT REPORTS

6.1 Water System Action Items-

- A. Comprehensive Plan Update – *Roger Kuykendall from Gray and Osborne* (Engineers) presented versions of Chapters #1 & #2 and is working on Chapters #3, #4, and #5. Some of their equipment is down so the hydraulic modeling is not done at this time.
- B. Water Treatment Project - *Andy Campbell* reported that the parts for the Water Filter Treatment Plant are presently being built and should be shipped by the end of March.
- C. Developer Extensions –
 - a) Whispering Firs (Myers) – No Report
 - b) Evergreen Way (LaChause) – No Report
 - c) Chipshot (Eagle Builders) – No Report

7. UNFINISHED BUSINESS

7.1 Water Quality (Nitrates) –

Commissioner *Malzone* presented an updated “draft” resolution that would adopt a policy to protect the District’s well drinking water from nitrate pollution. He is concerned that “Island County’s proposed Development Regulations” are allowing development higher than septic capacity. He wants to know what protection will be in place to protect the ground water. He stated *Doug Kelly* (Island County Department of Health Department) has said that Island County mitigation methods are in place to protect the groundwater. Commissioner *Malzone* feels that the regulations are inadequate, citing *Sunnyview Village* as an example.

Commissioner *Hansen* said he was reluctant to support a resolution requiring nitrate controls for new development in the NMUGA until we are certain septic systems in the NMUGA are affecting our wells.

The Commissioners tabled the resolution until; Commissioner *Hansen* contacts *Island County Health Department* and questions what plan they have to analyze the flows of septic contaminates flowing toward the district wells and within what time period the analyses would be done.

Commissioner *Brunke* will prepare a “project timeline” of what has been done from when the sewer project started up until now.

Commissioner *Malzone* will contact the *State Health Department* with concerns about *Main Street Sewer District* and the increase of nitrates, the permits and what is being done to protect our ground water.

8. NEW BUSINESS –

8.1 Meeting Schedule – *Terri Campbell* presented the annual meeting schedule. Commissioner *Malzone* made motion seconded by Commissioner *Brunke* to approve the meeting schedule. *Motion approved unanimously*

8.2 Storz Fittings – *Andy Campbell* spoke about the installation of Storz fittings on the fire hydrants. The *Fire Department* would like to see all hydrants have these fittings on the hydrants to make hooking up the fire hose much quicker. Storz fittings could reduce home-owners insurance. Andy estimated a cost of \$10,000 to update all the District fire hydrants with Storz fittings. Once the fittings are received WWS will start the process of installing them on the hydrants. Commissioner *Malzone* made motion seconded by Commissioner *Hansen* to approve *Andy* to install the fittings. *Motion approved unanimously*

8.3 Gate Scenic Avenue – The District was asked to fix the gate post at well three. The Commissioner agreed to share half the cost of fixing the gate.

8.4 Building Honeymoon Bay Road Property – The Commissioners want the building at the site of Honeymoon Bay Road to be demolished. *Andy Campbell* has already contacted a contractor take down the building.

9. **AUDIENCE PARTICIPATION** – None

10. **REPORTS -**

10.1 **Accountant's Report - (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets for the month ending January 2018.

B. **Approval of Vouchers** –

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **February 14th, 2018**. Commissioner *Malzone* moved and seconded by Commissioner *Brunke* to approve and sign the following vouchers and amounts: **Motion approved unanimously**

Operation & Maintenance Fund #702 (FW \$11,486.34, HH \$6,602.25, SVF \$99.56)

Construction Improvement Fund #742 (FW \$347.93, HH \$2,520.65)

Total Vouchers: \$21,056.73

10.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation & Maintenance Report for month ending January 2018.

11. **RECESS** – At 11:30 PM Commissioner *Malzone* made motion seconded by Commissioner *Hansen* to recess the meeting to February 22nd at 10:00 AM.

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Continuation of February 14th, 2018 Meeting
February 22nd, 2018

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners; John Brunke, Eric Hansen, Lou Malzone, Operations Manager; Andy Campbell, Gray & Osborne; Roger Kuykendall

RECONVENE MEETING FROM FEBRUARY 14TH, 2018

12. CALL TO ORDER Commissioner *Malzone* re-called the meeting to order at 10:00 A.M.
13. Whidbey News Times – Commissioner *Malzone* reported that he was contacted by *L. Guido*, the reporter from *Whidbey News Times* to discuss the *Island County Commissioners* comments they made at their work session held on February 21st, 2018. Commissioner *Malzone* discussed the comments made by the *Island County Commissioners*.
14. Sewer Project Status – Commissioner *Malzone*
 - A. Commissioner *Malzone* said he spoke with Island County Engineer *Bill Oakes* and Island County Commissioner *Helen Price Johnson* about the sewer project. He discussed the “outfall” at Mutiny Bay, the nitrate issues in the Freeland wells, the *FCS* sewer rate study projections and the *Main Street Sewer District’s* operating permit. Commissioner *Johnson* suggested that a joint meeting be held with FWSD, Island County and State Department of Health.
 - B. Commissioner *Malzone* was notified by Department of Ecology that the \$1.5 million-dollar grant was approved by the *WA State Legislature*.
 - C. Commissioner *Malzone* requested in writing to *Andrew Jones* of the Department of Ecology), that the *Mainstreet Sewer Districts* permit be reviewed to determine if they were in compliance.
15. Draft Letter to Editor – Regarding apparent groundwater contamination from nitrates, Commissioner *Malzone* presented a “draft” letter to be printed in the newspaper.
16. Vadose Well Soils Comparison - The Commissioners discussed having *Gray and Osborne* submit a proposal “cost analysis” of an “outfall” and to have *Pacific Groundwater* do a comparative soils analysis of the HWY 525 property and soils where Vadose Wells have been installed. Commissioner *Hansen* moved seconded by Commissioner *Brunke* to authorize Gray and Osborne up to \$5,000 for these tasks. *Motion approved unanimously*
17. Water System Plan Update – *Roger Kuykendall* reviewed the “draft” chapters of the “draft” Water System Plan. The Commissioners suggested minor edits.

19. **EXECUTIVE SESSION** – None

20. **ADJOURNMENT** – There being no further business of the District, the meeting of February 14th, 2018 and the continuation of the meeting February 22nd, 2018 was adjourned at 12:08 PM.

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner, FWSD

March 14th, 2018

Approval Date

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
SPECIAL MEETING – March 1st, 2018
MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners; John Brunke, Eric Hansen, Lou Malzone, Operations Manager; Andy Campbell,
Administration & Finance; Terri Campbell

1. CALL TO ORDER

Commissioner *Malzone* called the Special meeting to order at 10:00 A.M to discuss FWSD policies and information regarding groundwater degradation in the aquifer.

2. Groundwater Protection – Commissioner *Hansen* stated he is not as concerned as Commissioner *Malzone* on nitrates and does not feel any regulatory actions should be taken.

3. Task List – The Commissioners will perform the following tasks:

- A. Commissioner Brunke – will continue working on an outline of the Sewer Project.
- B. Commissioner Hansen – will contact *Keith Higman* at Island County Department of Health and discuss the process and timeline of the flow testing of contaminates.
- C. Commissioner Malzone – will contact Department of Ecology to discuss the possibility of using the remaining grant funds to go towards enhancing the current septic systems in the commercial core of Freeland.

4. ADJOURNMENT – There being no further business of the District, the special meeting of March 1st, 2018 was adjourned at 11:15 PM.

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner, FWSD

March 14th, 2018

Approval Date