

**FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON**

Minutes of February 10th, 2014

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MEETING PLACE

5421 Woodard Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); Commissioner Hansen (*Vice President*), and Marilynn Abrahamson (*Secretary*)

Professional Services: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance & Administration*); Rodger Kuykendall (*Grey & Osborne*); Diane Escobedo, Eugene Freeman; (*Department of Ecology*); Doug Kelly (*Department of Health*)

Audience: See attached list (*sign in sheet*)

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 5:50 P.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Abrahamson* and seconded by Commissioner *Hansen* to approve the meeting agenda. *Motion approved unanimously*

4. APPROVAL OF MINUTES - Commissioner *Hansen* moved and seconded by Commissioner *Abrahamson* to approve the regular meeting minutes of **January 13th, 2014**. *Motion approved unanimously*

5. PRESENTATION – Department of Ecology - *Diane Escobedo and Gene Freeman* gave a presentation on the Whidbey Marine and Auto fuel release. The plan is to continue to work with property owners to clean up sites and to continue groundwater monitoring and sampling to evaluate cleanup options. Commissioner Hansen would like to go from weekly calls to quarterly calls on this matter.

6. PROJECT REPORTS -

6.1 District Projects – Engineer George Bratton is working on the drawings. Commissioner Hansen requested a schedule of how the project will be moving forward. Andy will email a schedule to the Commissioners. The Small works Roster will be advertised next week.

6.2 Sewer Planning – Andy Campbell reported that Engineer Mike Jauhola is working on the flow analysis of the sewer Plan. Mike Jauhola will be at the workshop for an in depth presentation to the Commissioners.

6.3 Well Head Protection Plan – Roger Kuykendall is working on a Scope of Work for the Well Head Protection Plan. Commissioner Hansen wants this done promptly.

6.4 **Sunny View Village** – The Engineers from Grey and Osborne and Andy Campbell are working with legal advisors to get this resolved without incident. FWSD is waiting for an application from water from Sunny View Village consultants.

7. **UNFINISHED BUSINESS -**

7.1 **Water Rates, Commercial ERU's Charges** – The “ERU” Reduction for the Commercial Core will be discussed in a Workshop on Thursday March 13th, 2014.

7.2 **Harbor Hills (HH) Purchase** – To reduce interest burden on the HH customers the Harbor Hills Sewer District (HHSD) previously asked FWSD if they would be interested in letting HHSD purchase the HH water system back. Commissioner Malzone stated that they would have to go through a merger and that FWSD does not have the ability to give it to HHSD. There is an outstanding Loan note being paid back at the interest rate of 4.5% at this time on a \$675,000.00 loan balance. There is also two Public Trust Fund loans that are also being paid towards. The Commissioners have concern about the “Water Rights” would have to be given back to HH and that is the reason FWSD had originally purchased HH. The Commissioner’s decided to table this discussion.

8. **NEW BUSINESS -**

8.1 **Fletcher Property (Timber Lane)** Barney Mills asked the Commissioners if they would consider letting him use part of the property for grazing his horses. He would provide the water and sign a release of liability should the FWSD need one. He would also make sure the fence is in good order. The Commissioner will look into the legality and liability if they were to allow this and will get back to Barney.

9. **REPORTS -**

9.1 **Accountant's Report - Terri Campbell (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets of funds ending **January 2014**.

9.2 **Operation's Report - Andy Campbell (WWS)**

B. See attached Operation and Maintenance Report for January

11. **AUDIENCE PARTICIPATION-** None

Sewer: Richard Soto (Harbor Hills Inn) wanted to encourage the Commissioners to lower the ERU rate for the Commercial core Customers due to the high rate being a hardship on some of the Commercial Core business. He thanked the Commissioners and said he was very impressed for them scaling down the project and doing such an effective job moving forward with the Sewer Project in a sensible way.

12. **APPROVAL OF VOUCHERS**

After reviewing the vouchers presented for payment, Commissioner *Hansen* moved and seconded by Commissioner *Abrahamson* to approve and sign the vouchers:

On February 10th, 2014, the Board by vote, approved payment of the vouchers as listed in the attachment for:

O&M Fund	#702	amount:	\$14,739.33	C&I #623	\$191.18
Total of All Vouchers -			\$14,930.51	<u>Motion approved unanimously</u>	

13. **EXECUTIVE SESSION** – N/A

14. **MEETING RECESSED** – Commissioner Abrahamson made motion seconded by Commissioner Hansen to recess this meeting at 7:25 PM and continue the meeting on Thursday March 13th, at 5:50 PM. The meeting topics will be on the ERU rates for the Commercial Core and to hear Engineer Mike Jauhola’s Sewer Presentation on the Sewer Plan. **Motion approved unanimously**

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

Marilynn Abrahamson
Commissioner; FWSD

Minutes Prepare by: *Terri Campbell*

Approved: _____