

FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of Regular Meeting – February 13<sup>th</sup>, 2019

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

**Commissioners:** Chad Gladhart, Eric Hansen, Lew Randall

**Staff:** WWS: Andy Campbell (*Certified Operator*) & Terri Campbell (*Finance and Administration*),

1. CALL TO ORDER

Commissioner *Hansen* called the meeting to order at 10:00 A.M.

2. FLAG SALUTE

3. AGENDA - Agenda approved

4. APPROVAL OF MINUTES - Commissioner Randall moved seconded by Commissioner Gladhart, to approve the *regular* meeting minutes of January 9th, 2018. Motion approved

5. COMMISSIONERS REPORTS – None

6. PROJECT REPORTS

6.1 Water System Action Items-

- A. **Comprehensive Plan Update (FW)** – Roger Kuykendall (Gray & Osborne) forwarded the comments from Department of Health to the commissioners and staff. They will review the comments and bring them up for discussion at the next meeting. Commissioner Hansen will contact Jennifer Kropack from Department of Health to invite her to a FWSD workshop to discuss the comments and the Plan.
- B. **Comprehensive Plan Update (HH)** – George Bratton (Engineer) received the comments from commissioners and staff and will implement them into the plan and submit the plan to Department of Health.
- C. **Sunny View Farm** – Andy stated that Island County Health Department informed him they will need a written contract or signed agreement from each property owner on the water system. Andy will ask the County if they have a specific form that each of the owners should sign. Andy and Commissioner Randall will talk with each owner about the additional hook-ups and what the County is requesting.
- D. **Power Surge Protectors** – As previously approved by the commissioners, Andy will meet with Jerry Beck Electric to discuss surge protection at district wells to avoid future damages to booster pumps.

7. **UNFINISHD BUSINESS** –

- 7.1 **Verizon Cell Tower** – Verizon submitted a contract for the District to review for the cells tower lease. Commissioner Gladhart will review the contract and bring his comments and or recommendation to the next meeting.
- 7.2 **Rental Property** – Andy reported that the rental house on HWY 525 is now vacant. The tenant did not pay their water bill.
- 7.3 **Nitrates** – Commissioners Hansen asked staff to send the resolution that past Commissioner Malzone drafted requiring nitrate controls on new development and also the 2016 Sanitary Survey to the commissioners.
- 7.4 **Sewer** – Commission Hansen will contact Island County Commissioner Helen Price Johnson to inform her that the commissioners are shelving the sewer project. A resolution will be prepared to formally cancel District involvement in the sewer project.

8. **NEW BUSINESS** –

- 8.1 **Facilities Tour** – Due to the weather conditions, the Commissioners will reschedule a workshop to tour District facilities.

9. **AUDIENCE PARTICIPATION** –

- 9.1 **Treating Sea Water** – Bill Lewis spoke about “The Great Little Water Company” that specializes in treating sea water. He will gather more information to pass on to the commissioners.

10. **STAFF REPORTS**

10.1 **Accountant's Report - (WWS)**

- A. **Accounts** – Up to date accounting reports were presented, that included preliminary Income, Expense, and Balance sheets.

B. **Approval of Vouchers** –

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated February 13<sup>th</sup>, 2019. Commissioner Gladhart moved and seconded by commissioner Randall to approve and sign the vouchers in the amount of: **\$49,790.60** *Motion approved*

10.2 **Operation's Report - Andy Campbell (WWS)**

- E. Operation & Maintenance Activity Report and graphs for month ending January 2019 were provided to the commissioners.

11. **ADJOURNMENT** – At 11:22 AM commissioner Hansen made motion seconded by commissioner Gladhart to adjourn the meeting.

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Eric Hansen  
Commissioner; FWSD P-3

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Lewis Randall  
Commissioner; FWSD P-2

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Chad Gladhart  
Commissioner; FWSD P-3

Date Approved: March 13<sup>th</sup>, 2019 meeting