

**FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON**

Minutes of February 9th, 2015

MEETING PLACE

5421 Woodard Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); Commissioner Hansen (*Vice President*), Marilyn Abrahamson – (*Secretary*)

Professional Services: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance Manager*); Roger Kuykendall, Eric Nutting (*Engineers Gray & Osborne*)

Audience: See attached list (*sign in sheet*)

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 5:50 P.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Abrahamson* and seconded by Commissioner *Hansen* to approve the meeting agenda. **Motion approved unanimously**

4. APPROVAL OF MINUTES - Commissioner *Hansen* moved and seconded by Commissioner *Abrahamson* to approve the regular meeting minutes of **January 12th, 2015** **Motion approved unanimously**

5. PROJECT REPORTS -

5.1 Sunny View Village (SVV) – *Andy Campbell* reported that the master meter is not working at SVV and does not meet FWSD’s requirements. SVV’s Engineer needs to come up with a plan to fix to the problem. Andy will work with both the Engineers from FWSD and SVV to find a solution.

5.2 Sewer Planning – The *Gray and Osborne* presented a “Draft” amendment to the Freeland 2005 Sub area Plan to include Phase 1A. The hydrologic testing will be done on property the District is interested in purchasing once the purchase contract is signed by both parties.

6. UNFINISHED BUSINESS -

6.1 Customer Water Application Extension – Commissioner *Abrahamson* made motion seconded by Commissioner *Hansen* to approve Resolution 02-2015-015 changing the section “Water Application” on language of “extension”. **Motion approved unanimously**

7. NEW BUSINESS –

7.1 Re-Location of Freeland Water and Sewer District. *Andy* and *Terri Campbell* reported Whidbey Water Services was unable to meet the deadline of moving their

business to 5585 Lotto Avenue in Freeland due to remodeling issues but will be in the building to hold the next FWSD meeting on March 9th.

7.2 **Public Records, Disclosures, and Copies** - Commissioners *Hansen* stated there is a lot to consider in order to make policy changes and wants more time to go through information on Public Records and Disclosures and will report back at the next meeting. Commissioner *Hansen* moved seconded by Commissioner *Abrahamson* to appoint *Terri Campbell* as the Public Records Officer. **Motion approved unanimously**

8. **AUDIENCE PARTICIPATION** – None

9. **REPORTS** -

9.1 **Accountant's Report** - Terri Campbell (WWS)

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets ending **January 31st, 2015**.

B. **APPROVAL OF VOUCHERS**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **February 9th, 2015**. Commissioner *Hansen* moved and seconded by Commissioner *Abrahamson* to approve and sign the following vouchers and amounts:

O&M Fund #702 amount: \$16,441.804 **C&I Fund #742** amount: \$1,770.76

Total of All Vouchers - \$18,212.56 **Motion approved unanimously**

9.2 **Operation's Report** - Andy Campbell (WWS)

A. See attached Operation and Maintenance Report for January 2015

10. **EXECUTIVE SESSION** –

Commissioner *Malzone* called for executive session at 6:55 PM to discuss land acquisition. At 7:01 PM the Board reconvened the regular meeting. No action taken.

11. **MEETING CLOSED** – Commissioner *Abrahamson* made motion seconded by Commissioner *Hansen* to close this meeting at 7:03 PM. **Motion approved unanimously**

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

Marilynn Abrahamson
Commissioner; FWSD

March 9th, 2015

Approval Date