

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – July 10th, 2019

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Andy Campbell (Certified Operator), Terri Campbell (Finance/Adm),
Gray & Osborne: Roger Kuykendall (Engineer)

1. **CALL TO ORDER**

Commissioner *Hansen* called the meeting to order at 10:00 A.M.

2. **FLAG SALUTE**

3. **AGENDA** - *Agenda approved*

4. **APPROVAL OF MINUTES** – Commissioner Gladhart moved seconded by Commissioner Randall, to approve the regular meeting minutes of June 12th, 2019. *Motion approved unanimously*

5. **COMMISSIONERS REPORTS** – None

6. **PROJECT REPORTS**

6.1 **Water System Action Items-**

- A. **Comprehensive Water System Update (FW)** – Roger Kuykendall reported WA DOH will not approve the plan until the intertie project report is done. Roger will contact George Bratton (Engineer; HH) regarding completion of the report.
- B. **Comprehensive Plan Update (HH)** – No Report.
- C. **Fish Forest** – Andy reported Jerry Beck Electrical said he would be investigating how to install the uninterruptible power supply at the Fish Forest booster pump station within the next two-weeks.
- D. **Hydrant Replacement** – Two contractors responded to do the replacement; Andy will pursue to get additional bids.
- E. **Chlorine Taste** – Andy will try increasing the chlorine content to see if it reduces the chlorine taste.
- F. **Rate Study** – Commissioner Randall and Terri Campbell have made progress on the rate assessment. Commissioner Randall clarified the rate assessment will take time due to gathering information to implement into data spreadsheets.

7. **UNFINISHD BUSINESS** –

7.1 **Verizon Cell Tower** – Commissioner Gladhart stated the district’s attorney is waiting

for a response from Verizon per the new lease agreement that was presented to them.

- 7.2 **Rental Property** – The asbestos inspection report stated there is only asbestos in a small portion of the kitchen area.
- 7.3 **Dirt Piles on SR 525** – Andy said he will contact All Whidbey’s Top Soil to see what their schedule is for removing the dirt piles at SR 525 (district property).
- 7.4 **Sewer** - Commissioner Hansen prepared the letter to be signed by all commissioners formally notifying the County that the district has terminated all work on the sewer project. The letter will include attachment of the May 2018 summary of the sewer planning efforts. Terri will send the letter with the attachments to all the agencies

8. **NEW BUSINESS** – None

9. **AUDIENCE PARTICIPATION** – None

10. **STAFF REPORTS**

10.1 **Accountant's Report - (WWS)**

A. **Accounts** – Up to date accounting reports were presented that included preliminary Income, Expense, and Balance sheets.

C. **Approval of Vouchers**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated July 10th, 2019. Commissioner Gladhart moved and seconded by commissioner Randall to approve and sign the vouchers in the amount of: **\$33,725.69** *Motion approved unanimously*

10.2 **Operation's Report - Andy Campbell (WWS)**

A. Operation & Maintenance Activity Report and graphs for month ending June 2019 were provided to the commissioners.

11. **ADJOURNMENT** – At 10:43 AM Commissioner Hansen adjourned the meeting.

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: August 14th, 2019 meeting