

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – July 11th, 2018

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone, Eric Hansen, John Brunke

Staff: WWS: Andy Campbell (*Certified Operator*) & Terri Campbell (*Finance and Administration*)

Gray & Osborne; Roger Kuykendall

1. **CALL TO ORDER**

Commissioner *Malzone* called the meeting to order at 10:00 A.M.

2. **FLAG SALUTE**

3. **AGENDA** - Add: 1) Whispering Firs, 2) Sunny View Farms water rights

Agenda approved unanimously as modified

4. **APPROVAL OF MINUTES** - Commissioner *Hansen* moved seconded by Commissioner *Brunke*, to approve the *regular* meeting minutes of June 13th, 2018. **Motion approved unanimously**

5. **COMMISSIONERS REPORTS** – None.

6. **PROJECT REPORTS**

6.1 **Water System Action Items-**

A. **Comprehensive Plan Update** – Roger Kuykendall reported chapters 6 is near the point of being finished. Andy and Roger need to communicate with engineer George Bratton per the plan update for Holmes Harbor Water System.

B. **Water Treatment Project** - *Andy Campbell* reported that Madsen Enterprises bid for installing the treatment plant piping.

7. **UNFINISHED BUSINESS** –

7.1 **PCE engineering Study** – No report

7.2 **Joint Meeting with IC BOCC** – No Report

7.3 **Kubota Payment**

Terri prepared and presented the voucher for commissioner’s approval for payment to Kubota (\$15,248) and a letter to be signed stating the FWSD commissioner have tabled further efforts to implement a sewer system in Freeland. The letter from the district will support Kubota to cancel their performance public works payment bond.

8. **NEW BUSINESS** –

- 8.1 **Sunny View Water Rights** – Mark and Marlane Harrington were present and requested written confirmation that their parcel in Sunny View Farms has water availability. Roger Kuykendall will look into whether the water right can be modified to allow an additional hookup.
- 8.2 **Whispering Firs** – Roger will provide an analysis and a list of preferred quality equipment.
- 8.3 **FWSD Policies** – In light of concerns raised by the Harrington’s regarding the clarity of the water availability policy, Commissioner Hansen will review district policies and water availability extensions to see what changes may be needed.

9. **AUDIENCE PARTICIPATION** – None

10. **REPORTS** -

10.1 **Accountant's Report** - (WWS)

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets for the month ending June 2018.

B. **Approval of Vouchers** –

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated Thursday July 11th, 2018. Commissioner *Malzone* moved and seconded by Commissioner *Brunke* to approve and sign the following vouchers and amounts: O & M 7-1 thru 7-10 in the amount of \$52,831.03 and CIP 7-1 thru 7-3 in the amount of: \$74,166.24. Total Vouchers: \$126,997.27
Motion approved unanimously

10.2 **Operation's Report** - Andy Campbell (WWS)

Operation & Maintenance Report for month ending June 2018 was provided to the commissioners.

11. **ADJOURNMENT** – At 11:02 AM Commissioner *Malzone* made motion seconded by Commissioner *Hansen* to close the meeting.

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner, FWSD