

FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of Regular Meeting – July 13th, 2022

MEETING PLACE – 1667 Roberta Avenue- Freeland, Washington

IN ATTENDANCE

**Commissioners:** Chad Gladhart, Eric Hansen, (Lew Randall *absent*)

**Staff:** WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator), Roger Kuykendall (District Engineer)

**1. CALL TO ORDER**

Commissioner Gladhart called the meeting to order at 10:00 A.M.

- 2. AGENDA** - With additions, Commissioner Gladhart moved, seconded by Commissioner Hansen, to approve the agenda. *Agenda approved unanimously*

**3. APPROVAL OF MINUTES** –

Commissioner Hansen moved, seconded by Commissioner Gladhart, to approve the minutes of the June 8<sup>th</sup>, 2022 meeting. *Motion passed unanimously*

**4. COMMISSIONERS REPORTS** –

Commissioner Hansen reported that the Washington Department of Health has retained a consultant to assess the groundwater contamination attributable to the leaking fuel tanks at Whidbey Marine. The consultant will recommend cleanup options if warranted.

**5. PROJECT REPORTS** -

**5.1 Harbor Hills Additional Well** –Andy was unable to reach the neighboring property owner to discuss a small easement for a wellhead protection area for an additional well. Roger said the Washington Department of Ecology is looking for the public announcement for drilling Well #3 to see if it was broad enough to accommodate adjacent well.

**5.2 Freeland Honeymoon Bay Road Well** –Holt installed the screen but was unable to pull the well casing up the 20 feet needed to expose the screen. Roger will discuss options with Holt but drilling a new well is likely.

**5.3 Freeland Well 3 Rehabilitation** – The pump at Well #3 failed in June. Because of the emergency nature, Andy had contacted each commissioner individually for approval to award Bison \$40,964.62 to build and install a new pump. Commissioners Gladhart and Hansen formally approved this expenditure in the meeting. Andy expects Bison to install the well within a week.

**6. UNFINISHED BUSINESS** –

**6.1 Water rates for commercial customers** –Terri had previously sent commissioners consumption data for commercial customers, but Commissioner Hansen requested billing information as well. Terri committed to sending this information by the end of the month. Terri also agreed to send letters to the top 10% of residential water

consumers, as determined by third quarter 2021 consumption.

7. **NEW BUSINESS** –

- 7.1 **Trail repair** – Island County backcountry horsemen asked that the District approve improvements to the Uncle Buck trail to reduce flooding. Andy is waiting for a written plan for the proposed improvements.
- 7.2 **Small Claims Settlement**– Andy has requested reimbursement from enduris for the Pleasant View settlement.

8. **AUDIENCE PARTICIPATION**

- 8.1 Pam Daener asked for a status report on the Sunnyview Farm intertie. Andy said the contractor expects to complete the connection and a repair in August on Pleasant View Drive.

9. **STAFF REPORTS**

9.1 **Accountant's Report** – Terri Campbell (WWS)

- A. **Accounts** – Terri presented up to date financial reports that were emailed prior to the meeting for Board review. Commissioner Hansen moved, seconded by Commissioner Gladhart, to approve the financial report. **Motion passed unanimously**
- B. **Vouchers** - Commissioner Hansen moved, seconded by Commissioner Gladhart, approval of the vouchers. **Motion passed unanimously**

**Operation and Maintenance Fund #702**

- 1. OM-7-1 thru 7-10 in the amount of \$27,637.20
- 2. DOR withdraw May sales \$1,626.56

**Capital Improvement Fund #742**

- 1. CI-7-1 thru CI 7-2 in the amount of \$21,013.14 **Total Expenses \$50,276.90**

9.2 **Operation's Report - Andy Campbell (WWS)**

- A. Andy had provided his Operation & Maintenance Activity Report and water production graphs prior to the meeting.
- B. Andy offered the locate requests and lab results for Board review.
- C. All water quality testing met state standards.
- D. Andy will ask Bison to inspect the pump at Freeland Well #2 when they are here to install the new pump at Freeland Well E3.
- E. Andy announced that he hired a new certified operator who may be introduced at the next meeting.

10. **MEETING ADJOURNMENT:** Commissioner Gladhart adjourned the meeting at 11:10AM

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Eric Hansen  
Commissioner; FWSD P-2  
Date Approved: August 10th, 2022

*ABSENT*  
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Lewis Randall  
Commissioner; FWSD P-1

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Chad Gladhart  
Commissioner; FWSD P-3

FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of SPECIAL Meeting – July 27th, 2022

**MEETING PLACE** – Telephone conference call from 1667 Roberta Avenue- Freeland, Washington

**IN ATTENDANCE**

**Commissioners:** Chad Gladhart, Lew Randall

**Staff:** WWS: Andy Campbell (Certified System Operator)

**1. CALL TO ORDER**

Commissioner Gladhart called the meeting to order at 11:30 A.M.

**2. NEW BUSINESS –**

**2.1 To Authorize to Proceed with New Freeland #4 Well** – Due the casing being stuck in the well by the Drillers, Commissioner Randal moved seconded by Commissioner Gladhart to authorize Andy to proceed with additional work to be done to perforate the well. The additional work was outside of the bid for the authorization.

**Motion passed unanimously**

**3.1 MEETING ADJOURNMENT:** Commissioner Gladhart adjourned the meeting at 11:32AM

*Absent*

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Eric Hansen  
Commissioner; FWSD P-2

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Lewis Randall  
Commissioner; FWSD P-1

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Chad Gladhart  
Commissioner; FWSD P-3

Date Approved: August 10th, 2022