

**FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of Regular Meeting – July 17th, 2024**

**MEETING PLACE** – 5585 Lotto - Freeland, Washington

**IN ATTENDANCE**

**Commissioners:** Chad Gladhart, Eric Hansen, Lew Randall

**Staff:** WWS: Andy Campbell (Certified System Operator), Terri Campbell (Financial/Auditing Officer)

1. **CALL TO ORDER** – Commissioner Gladhart called the meeting to order at 8:31 a.m.
2. **AGENDA** - Commissioner Hansen moved, Commissioner Randall seconded, approval of the agenda. *Motion approved unanimously.*
3. **APPROVAL OF MINUTES** –  
Commissioner Randall moved, Commissioner Hansen seconded, approval of the minutes of the June 19th regular meeting. *Motion passed unanimously*
4. **PROJECT REPORTS** -
  - 4.1 **Harbor Hills Antelope North Well Drilling** –Roger (G&O) is still waiting for Bison Drilling to provide a final insurance document but presented the contract because insurance information is expected next week. Commissioner Gladhart signed the contract.
5. **COMMISSIONERS REPORTS** – none
6. **AUDIENCE PARTICIPATION** – none
7. **UNFINISHED BUSINESS** –
  - 7.1 **LIHI meters** –No action
8. **NEW BUSINESS** -
  - 8.1 **Leak relief** – Terri reported on two requests for leak relief. Freeland customer 71521 met the District’s requirements and will be awarded a \$327.52 relief. A customer in Harbor Hills owes the District approximately \$18,000 for a connection and has also applied for leak relief. That request was not eligible because the customer turned the water back on despite an unrepaired leak after the District had the water supply off.
  - 8.2 **Interagency Data Sharing Agreement** - Commissioner Gladhart signed the agreement that allows the State Auditor to receive and share data with the District.
9. **STAFF REPORTS**
  - 9.1 **Operation's Report - Andy Campbell (WWS)**
    - A. Andy provided his Operation & Maintenance Activity Report and water production graphs.
    - B. Andy offered the locate requests and lab results for Board review.
    - C. All water quality testing met state standards.

- D. Andy reported that the electronic meters will be provided as soon as the vendor receives payment from the district.
- E. Andy said he informed the owners of the ADUs on Dorsey of the Board's June 19th decision.
- F. Andy said he repaired four leaks on Reindeer in recent weeks. The leaks stem from poorly glued joints in the 6" PVX pipe. The Board asked Andy to solicit bids for replacement of the water main on Reindeer.

**9.2 Accountant's Report – Terri Campbell (WWS)**

**A. Accounts** – Terri presented financial reports by prior email. Commissioner Randal moved, Commissioner Hansen seconded, approval of the July financial report. *Motion passed unanimously*

**B. Vouchers** – Commissioner Randall moved, Commissioner Hansen seconded, approval of the vouchers totaling \$302,646.36 *Motion passed unanimously*

**Operation and Maintenance Fund #702**

- 1. OM-7-1 thru 7-6 in the amount of \$20,061.07
- 2. OM – DOR (May sales) in the amount of \$2,708.33

**Capital Facilities Fund #742**

- 1. CI-7-1 thru 7-2 in the amount of \$279,876.96      Total Expenditures: \$302,646.36

**10.** Commissioner Gladhart adjourned the meeting at 9:08.

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Eric Hansen  
Commissioner; FWSD P-2

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Lewis Randall  
Commissioner; FWSD P-1

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Chad Gladhart  
Commissioner; FWSD P-3

Date Approved: August 21st, 2024