

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of July 19th, 2017

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*); (Accountant out of town)

Professional Services and Audience: *Gray and Osborne; Roger Kuykendall, Eric Nutting, see attached list audience*

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 10:00 A.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions (none)

4. APPROVAL OF MINUTES - Commissioner *Malzone* moved seconded by Commissioner *Brunke* to approve the regular meeting minutes of June 14th, and June 22nd (special meeting) 2017. Motion approved

5. COMMISSIONERS REPORTS –

5.1 **Commissioner Malzone:** Commissioner *Malzone* reported that Island County is investigating incorporating a sewer component into an outfall project at Robinson Beach.

6. PROJECT REPORTS

6.1 Sewer Funding – Commissioner *Malzone* reported the Freeland sewer project construction funding is 5 million dollars short.

6.2 Sewer Planning – *Eric Nutting* spoke about the differences in Freeland & Arizona soils, flow rates, and filtration design. Commissioner *Malzone* discussed the county planning outfall investigation for FWSD and Holmes Harbor Sewer District. Commissioner *Malzone* discussed the obligation of the 20 year planning period by HB 1683.

7. Water System

7.1 Water Treatment – *Andy Campbell* reported that the engineering report has been sent to DOH for review.

7.2 Water System Plans – *Roger Kuykendall* encouraged the commissioners to hold a meeting prior to preparation of the water system plan updates to discuss the scope and priorities for the plans. He will send a work order for August approval.

8. **UNFINISHED BUSINESS** –

8.1 **Fish Forest Pump** - Andy reported that the electrician was installing the UPS at the Fish Forrest pump station.

8.2 **Bungalows Fire Hydrant** - The fire hydrant landscaping at the Bungalows was discussed. The Commissioners agreed to have Andy meet their contractor on site to approve repairs.

9. **NEW BUSINESS** –

9.1 **Fish Road Scenic Property** – *Margaret Andersen* and *Richard Boyle* from St. Huberts church discussed property exchange to facilitate building low income housing. The property they own to build the housing on is not zoned for their project. They talked about possible ways to exchange property with the District. Commissioner *Malzone* stated the Stonebridge property has restrictions on selling the property. Commissioner *Hansen* wants to explore all the options. *Roger Kuykendall* suggested five or six soil borings to determine site conditions. The Commissioners also discussed capacity and costs.

10. **AUDIENCE PARTICIPATION** – None

11. **REPORTS** -

11.1 **Accountant's Report - (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets for the month ending July 2017.

B. **Approval of Vouchers** –

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **July 19th, 2017**. Commissioner *Malzone* moved and seconded by Commissioner *Brunke* to approve and sign the following vouchers and amounts: **Motion approved**

Operation & Maintenance Fund #702 (FW \$11,360.19, HH \$9,525.37, SVF \$69.39)

Construction Improvement Fund #742 (FW \$7,140, HH \$1.893.12)

Total All Vouchers: \$29,988.07

11.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report for month ending July 2017

12. **EXECUTIVE SESSION** – None

13. **ADJOURNMENT** – There being no further business of the District the meeting of July 19th was adjourned at 11:20 AM

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner; FWSD

August 16th, 2017
Approval Date