

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – July 19th, 2023

MEETING PLACE – 1667 Roberta Avenue- Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Andy Campbell (Certified System Operator); Roger Kuykendall

1. **CALL TO ORDER** – Commissioner Gladhart called the meeting to order at 8:31 a.m.
2. **AGENDA** - Commissioner Gladhart moved, Commissioner Hansen seconded, approval of the agenda. *Agenda approved unanimously*
3. **APPROVAL OF MINUTES** –
Commissioner Hansen moved, Commissioner Randall seconded, approval of the minutes of the June 21st, meeting. *Motion passed unanimously*
4. **PROJECT REPORTS** -
 - 4.1 **Harbor Hills North Antelope Well** –Andy (WWS) said the wetland has been delineated and the site has been surveyed. We’re still waiting for the survey document so an easement agreement can be arranged. Roger (G&O) is working on plans and specs for drilling the Antelope North well. Roger plans to go out to bid in a month or so, but will contact drillers now to let them know the bid is coming. By fall, Roger believes we should have the well drilled and testing completed.
 - 4.2 **Freeland Honeymoon Well** – Roger (G&O) reported Mott Macdonald still hasn’t finalized its hydrogeology report.
 - 4.3 **Bradshaw Development** – Andy reported the six Ralph Road connections have been completed. All meters have been installed.
5. **COMMISSIONERS REPORTS** – Commissioner Hansen reported that John Rapp of Department of Ecology and a consultant will visit the area tomorrow, July 20th. Andy and Commissioner Hansen will accompany them to ensure the existing monitoring wells are properly sealed. Commissioner Hansen also reported that Andrew Jones of the Department of Health is satisfied with progress on improving nitrate control at Sunnyview Village.
6. **AUDIENCE PARTICIPATION** - none
7. **UNFINISHED BUSINESS** – none
8. **NEW BUSINESS** –
 - 8.1 **Introduction of County Hydrogeologist**
Chris Kelly introduced himself as the new County hydrogeologist. Roger (G&O) will provide Chris with the latest version of Mott McDonald’s groundwater analysis, and Chris agreed to provide his assessment.

9. **STAFF REPORTS**

9.1 **Operation's Report - Andy Campbell (WWS)**

- A. Andy presented his Operation & Maintenance Activity Report and water production graphs.
- B. Andy offered the locate requests and lab results for Board review.
- C. All water quality testing met state standards.
- D. WWS disconnected Bubba Burgers for failure to address a large persistent leak.

9.2 **Accountant's Report – Terri Campbell (WWS)**

Vouchers – Commissioner Hansen moved, Commissioner Randall seconded, approval of the vouchers. *Motion passed unanimously*

Operation and Maintenance Fund #702

- 1. OM-7-1 thru 7-6 in the amount of **\$20,850.74**
- 2. OM DOR Excise Tax withdraw in the amount of **\$159.26**

Capital Facilities Fund #742

CL-7-1 thru 7-5 in the amount of **\$41,012.39**

Total Expenses \$62,022.39

10. Commissioner Gladhart adjourned the meeting at 9:30 a.m.

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: August 16th, 2023