

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – June 19th, 2024

MEETING PLACE – 5585 Lotto - Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Andy Campbell (Certified System Operator)

1. **CALL TO ORDER** - Chad called the meeting to order at 8:31 a.m.
2. **AGENDA** - Commissioner Hansen moved, Commissioner Randall seconded, approval of the agenda. *Motion approved unanimously*
3. **APPROVAL OF MINUTES** –
Commissioner Randall moved, Commissioner Hansen seconded, approval of the minutes of the May 15th regular meeting. *Motion passed unanimously*
4. **PROJECT REPORTS** -
 - 4.1 **Harbor Hills Antelope North Well Drilling** –Roger Kuykendall (G&O) is still waiting for Bison Drilling to provide a final insurance document before the contract can be signed.
 - 4.3 **Land Acquisition** – Terri (Staff) said the purchase of the property adjacent to the proposed Antelope North site is complete.
5. **COMMISSIONERS REPORTS** – none
6. **AUDIENCE PARTICIPATION** – none
7. **UNFINISHD BUSINESS** –
 - 7.1 **LIHI meters** –LIHI submitted plans for the water connections. Andy (Staff) reviewed the document and returned it to LIHI with comments.
8. **NEW BUSINESS** -
 - 8.1 **Dorsey ADUs** - Andy reported that two ADUs have been constructed on Dorsey. One, at 1680, was constructed prior to the District’s adoption of a regulation to require an additional Service Connection Charge for ADUs.

The other ADU, at 1676 Dorsey, is being constructed after adoption of the District’s regulation to require an additional Service Connection Charge.

Commissioner Hansen moved, Commissioner Randall seconded, that the District require an additional base rate charge for the property at 1680 Dorsey and an additional Service Connection Charge for the property at 1676 Dorsey. *Motion passed unanimously*

8.2 The Board signed resolution #5-001-2024 (the Connection Rate Amendment) to adopt new Service Connection Charges.

9. **STAFF REPORTS**

9.1 **Operation's Report - Andy Campbell (WWS)**

- A. Andy provided his Operation & Maintenance Activity Report and water production graphs.
- B. Andy offered the locate requests and lab results for Board review.
- C. All water quality testing met state standards.
- D. Andy reported that the electronic meters should be here in three weeks.
- E. Andy said he reported to the Washington Department of Health that the District has no lead pipes in Freeland or Harbor Hills.

9.2 **Accountant's Report – Terri Campbell (WWS)**

- A. **Accounts** – Terri presented financial reports by prior email. Lew moved, Eric seconded, approval of the May financial report. **Motion passed unanimously**
- B. **Vouchers** – Commissioner Gladhart moved, Commissioner Hansen seconded, approval of the vouchers totaling \$35,155.04 **Motion passed unanimously**

Operation and Maintenance Fund #702

- 1. OM-6-1 thru 6-7 in the amount of \$30,340.45
- 2. OM-6-8 in the amount of \$3,381.39 (customer reimbursement for overpayment)

Capital Facilities Fund #742

- 1. CI-6-1 in the amount of \$1,433.20.

10. Commissioner Gladhart adjourned the meeting at 9:03.

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: July 17, 2024