

**FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of June 27th, 2016 Special Meeting**

MEETING PLACE

5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); John Brunke, Eric Hansen

Staff: Andy Campbell (*Certified Operator*);

Professional Services and Audience: none present

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 5:30 P.M.

2. SEWER PLANNING

1. After discussion of the rate and policy study proposal from FCS, it was agreed to proceed with Task 1 of the FCS proposal. Andy was asked to contact FCS and to assemble the current FWSD rules, budgets, commercial consumption and other data to send to FCS.
2. Commissioner Malzone presented DOE grant amendment #2. He explained that the funding scope had been updated to allow additional administration and design work to be funded.
3. Commissioner Malzone discussed the County joint planning meeting on June 30th, indicating he and Andy would be attending and also delivering the FWSD Sewer Plan to the County Commissioners, Engineer and Health & Planning Director's offices. This will start the sixty day comment period.
4. Commissioner Malzone presented funding options for the unfunded portion of the project, Commissioner Brunke discussed the need for cash flow monitoring during construction.
5. Infiltration and collection design engineering was discussed, as well as a memo from CHS regarding the sewer planning.

- 3. ADJOURNED** – At 6:50 PM Commissioner *Brunke* made motion seconded by Commissioner *Hansen* to adjourn the meeting.

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner; FWSD

July 11th, 2016
Approval Date

Minute Prepared by: Andy Campbell, manager