

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – June 8th, 2022

MEETING PLACE – 1667 Roberta Avenue- Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator)

1. **CALL TO ORDER**

Commissioner Gladhart called the meeting to order at 10:00 A.M.

2. **AGENDA** - With additions, Commissioner Gladhart moved, seconded by Commissioner Hansen, to approve the agenda. *Agenda approved unanimously*

3. **APPROVAL OF MINUTES** –

Commissioner Hansen moved, seconded by Commissioner Randall, to approve the minutes of the May 11th, meeting. *Motion passed unanimously*

4. **COMMISSIONERS REPORTS** –

5. **PROJECT REPORTS** -

5.1 **Harbor Hills North Well** – Thomas, who attended the 24 hours testing of Well 3, and Mike Piechowski (both of Robinson Noble hydrogeologists) said a second well at the Well 3 site is feasible. Roger concurred with Andy’s recommendation that the District pursue drilling another well near Well 3 rather than the more expensive options to rehabilitate the North Well. Andy will contact the neighboring property owner to discuss a small easement. Roger will check with the state departments of Health and Ecology to confirm an additional point of withdrawal is acceptable. Roger will check with Mike Piechowski to confirm his finding that an additional nearby well is appropriate. With that confirmation, he will duplicate the drilling bid documents he prepared for Honeymoon Bay well.

5.2 **Freeland well permitting** – Roger said a new screen has been built and is being sent to Holt Drilling. Holt will install and do capacity testing within about a month.

5.3 **Harbor Hills Well 3 Rehabilitation** –Andy reported that Mike is still working on a final report, but Robinson Noble has determined cleaning the screen resolved our capacity problems.

6. **UNFINISHD BUSINESS** –

6.1 **Water rates for commercial customers** – Although rate increases for residential customers were approved, Commissioner Hansen asked the Board to review commercial water consumption data Terri had provided earlier this year and to determine if rate changes were warranted. Terri reminded the Board that commercial customers are currently penalized for excess water use both by higher tier rates and by additional base rate charges.

6.2 **Sunnyview Farm** – Commissioner Hansen asked for a summary of costs associated with extending Freeland water to the Sunnyview Farm lots so that cost sharing with the Sunnyview Farm property owner could be considered.

7. **NEW BUSINESS** –

7.1 **Trail repair** – Island County backcountry horsemen asked that the District approve improvements to the Uncle Buck trail to reduce flooding. Commissioner Hansen asked that the volunteer group provide assurance there would be no increase in downstream flooding as a result of the trail improvement.

7.2 **Small Claims Settlement**– Commissioner Gladhart reported that he and Andy attended a hearing on a small claim against the District by Kevin Christian for property damage resulting from a broken water main on Pleasant View Lane. After Andy presented the Districts documentation, the claimant and Commissioner Gladhart agreed to a settlement of \$4,434.96, the cost of a concrete patio slab that had moved.

8. **AUDIENCE PARTICIPATION**

8.1 Katherine Harja thanked the district for lifting the moratorium on WAV issuance.

9. **STAFF REPORTS**

9.1 **Accountant's Report** – Terri Campbell (WWS)

A. **Accounts** – Terri presented up to date financial reports that were emailed prior to the meeting for Board review. Commissioner Hansen moved, seconded by Commissioner Randall, to approve the financial report. **Motion passed unanimously**

B. **Vouchers** - Commissioner Hansen moved, seconded by Commissioner Randall, approval of the vouchers. **Motion passed unanimously**

Operation and Maintenance Fund #702

1. OM-6-1 thru 6-10 in the amount of \$42,688.21.

Capital Improvement Fund #742

1. CI-6-1 thru CI 6-2 in the amount of \$2,290.81

Total Expenses \$44, 979.02

9.2 **Operation's Report** - Andy Campbell (WWS)

A. Andy provided the Operation & Maintenance Activity Report and water production graphs.

B. Andy offered the locate requests and lab results for Board review.

C. All water quality testing met state standards.

D. Andy reported the pump at Freeland Well 3 has failed. Bison Drilling will install a new pump at the Freeland Well 3 next week. Andy will ask Bison to inspect the pump at Well 2 while they are here.

E. Eric asked to see the most recent Department of Health sanitary inspection report, and reminded Andy to inform the Board of all correspondence with the Department of Health.

10. Commissioner Gladhart adjourned the meeting at 11:08AM

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: July 13th, 2022