

**FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of Regular Meeting – March 15th, 2023**

**MEETING PLACE** – 1667 Roberta Avenue- Freeland, Washington

**IN ATTENDANCE**

**Commissioners:** Chad Gladhart, Eric Hansen, Lew Randall

**Staff:** WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator); Roger Kuykendall; Gray & Osborne (via zoom)

**1. CALL TO ORDER**

Chad called the meeting to order at 10:04 a.m.

- 2. AGENDA** - Commissioner Gladhart had moved, Commissioner Randall seconded, approval of the agenda after addition of an executive session with Joe Bennett (prospective attorney). *Agenda approved unanimously*

**3. APPROVAL OF MINUTES** –

Commissioner Gladhart moved, Commissioner Randall seconded, approval of the minutes of the February 15<sup>th</sup>, meeting. *Motion passed unanimously*

**4. COMMISSIONERS REPORTS** – none

**5. AUDIENCE PARTICIPATION**

- 5.1 Twin Oaks** - Bill Chriswell reiterated Eagle Construction's interest in participating in developing a water source near Twin Oaks.

**6. PROJECT REPORTS** -

- 6.1 Harbor Hills Well 3B** – Roger Kuykendall will forward a scope of work from Robinson Noble.
- 6.2 Freeland New Well 5** – Peter Schwartzman and Melanie Myden, both of Mott Macdonald, presented via zoom results of a hydrogeological analysis of potential well sites. Peter reminded us that our new well 5 is expected to achieve 25 gpm, perhaps 29 gpm, long term pumping. He then summarized the results of their studies that indicate substantial variability in soils, but that several locations near Well 5 show promise.

The Twin Oaks vicinity is likely drawing groundwater flowing from the north or northeast, so they expect lower nitrate concentrations than found farther south. There are fewer data in this area than at the Honeymoon Bay Road well site, so the potential yield at this location is not clear. Overall, Peter's assessment is that the District has better odds of a higher capacity well west of Holmes Harbor. He recommended the District not spend more money developing the Honeymoon Bay Road well site.

## 7. UNFINISHD BUSINESS –

- 7.1 **Water rates** Commissioner Hansen reported that he only recently received the information needed to update Service Connection Charge spreadsheet and report and that he needs more time for the update.
- 7.2 **Regulations update** The Board met in workshops January 17th and March 1st to review and discuss the District’s existing regulations. Commissioner Hansen and Andy Campbell continue to work on the text of the regulations. The Board agreed to another workshop to be held March 22nd, 2023, at 10:00.
- 7.3 **Pleasant View Drive main replacement** Andy Campbell reported that all connections and testing has been completed, and that the main is fully functional. Andy is requesting that the County repair the road.
- 7.4 **Laptops** Commissioner Hansen reported he ordered and received Dell laptops for himself and Commissioner Gladhart. Because the laptops belong to the District, Terri Campbell will install software.

## 8. NEW BUSINESS –

**Executive session:** Commissioner Gladhart dismissed the audience and went into Executive session at 11:00 AM meeting all RCW rules regarding executive session.

**LIHI (Low Incoming Housing Institute) Harbor Inn LLC project** – Commissioner Gladhart opened an executive session with the potential attorney Joe Bennett to discuss a pending legal challenge and hiring Joe Bennett as the new District Attorney.

- 8.1 After returning to regular session at 11:45AM, Commissioner Hansen moved and Commissioner Randall seconded approving the Joe Bennett as the FWSD’s attorney. Agenda approved unanimously
- 8.2 Commissioner Hansen moved and Commissioner Randall seconded the approval of having attorney Joe Bennett prepare a letter responding to a Stoel Rives letter written on behalf of the LIHI. Agenda approved unanimously

## 9. STAFF REPORTS

- 9.1 **Operation's Report - Andy Campbell (WWS)**
- A. Andy had provided his Operation & Maintenance Activity Report and water production graphs.
  - B. Andy offered the locate requests and lab results for Board review.
  - C. All water quality testing met state standards.
  - D. Andy reported that Washington Department of Health is expected to issue PFAS testing requirements for all Group A water districts next month.

**9.2 Accountant's Report – Terri Campbell (WWS)**

- A. Accounts** – Terri presented up to date financial reports by prior email.
- B. Vouchers** – Commissioner Gladhart moved, Commissioner Hansen seconded, approval of the vouchers. ***Motion passed unanimously***

**Operation and Maintenance Fund #702**

OM-3-1 thru 3-8 in the amount of \$37,755.10

DOR December Tax Report in the amount of \$791.77

**Total Expenses \$38,546.87**

**10.** Commissioner Gladhart adjourned the meeting at 12:25.

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Eric Hansen  
Commissioner; FWSD P-2

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Lewis Randall  
Commissioner; FWSD P-1

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Chad Gladhart  
Commissioner; FWSD P-3

Date Approved: April 12, 2023