

**FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON**

Minutes of March 9th, 2015

MEETING PLACE

5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); Commissioner Hansen (*Vice President*), Marilyn Abrahamson – (*Secretary*)

Professional Services: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance Manager*); Roger Kuykendall, (*Engineers Gray & Osborne*); Ken Ziebert (*Department of Ecology*)

Audience: See attached list (*sign in sheet*)

1. CALL TO ORDER

Commissioner *Malzone* called the meeting to order at 5:50 P.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Abrahamson* and seconded by Commissioner *Hansen* to approve the meeting agenda. **Motion approved unanimously**

4. APPROVAL OF MINUTES - Commissioner *Hansen* moved and seconded by Commissioner *Abrahamson* to approve the regular meeting minutes of **February 9th, 2015
Motion approved unanimously**

5. PROJECT REPORTS -

5.1 Sunny View Village (SVV) – *Andy Campbell* reported that SVV has some “vault” design changes to make in order for the project to move forward. SVV’s Engineer is working on a solution.

5.2 Sewer Planning – The hydrogeology study will start in April on the property the District is interested in purchasing for the sewer facilities site.

6. UNFINISHED BUSINESS –

6.1 Policy Revision Resolution – Terri will present at the April meeting a Resolution that was approved in the February meeting for the Commissioner’s to sign to change the language in the District’s policies for the extension of starting construction within a certain time frame.

7. NEW BUSINESS –

7.1 Freeland Chamber of Commerce. *Andy Campbell* reported he and Lou Malzone attended a meeting held by the Chamber at China City Restaurant to discuss the current sewer planning effort and answer questions from the Chamber members.

7.2 Commissioner Absence - Commissioner Hansen announced he will be out of town and will not be able to attend the April meeting.

8. **AUDIENCE PARTICIPATION** –

8.1 Comments were made per zoning, the NMUGA and for the District to encourage the County to write codes so that things are done consecutively for the sub area planning phase of the sewer project.

9. **REPORTS** -

9.1 **Accountant's Report - Terri Campbell (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets ending **February 9th, 2015**.

B. **Cost of Living Increase for Water Rates** – Terri asked the Commissioners if raising the ‘base rate’ should occur beginning with the next water billing cycle as per the policies to do so each year. The Commissioners agreed to stick to policy and adjust the ‘base rate’ according to the District’s policy.

C. **APPROVAL OF VOUCHERS**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **March 9th, 2015**. Commissioner *Hansen* moved and seconded by Commissioner *Abrahamson* to approve and sign the following vouchers and amounts:

O&M Fund #702 amount: \$11,990.84 **Motion approved unanimously**

9.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report for February 2015

10. **EXECUTIVE SESSION** – None

11. **MEETING CLOSED** – Commissioner *Abrahamson* made motion seconded by Commissioner *Hansen* to close this meeting at 6:45 PM. **Motion approved unanimously**

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

Marilynn Abrahamson
Commissioner; FWSD

April 13th, 2015

Approval Date

Minute Prepared by: Terri and Andy Campbell (WWSLLC)