

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – May 11th, 2022

MEETING PLACE – 1667 Roberta Avenue- Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator)

1. CALL TO ORDER

Commissioner Gladhart called the meeting to order at 10:00 A.M.

- 2. AGENDA** - With additions, Commissioner Hansen moved, seconded by Commissioner Randall, to approve the agenda. *Agenda approved unanimously*

3. APPROVAL OF MINUTES –

Commissioner Hansen moved, seconded by Commissioner Randall, to approve the minutes of the April 13th, meeting. *Motion passed unanimously*

- 4. COMMISSIONERS REPORTS** – Commissioner Hansen reported an email from Andrew Johnson indicating the Sunnyview Village wastewater engineer submitted plans for improving nitrate reduction from their LOSS.

Commissioner Randall expressed concern over the one-sided description of the recent state audit of the district. He will write a response letter to present a more complete picture.

5. PROJECT REPORTS -

5.1 Harbor Hills North Well – Gray & Osborne circulated a predesign report with three options. Andy recommended the district pursue the least expensive option, drilling another well near Well #3, pending the results of pump tests schedule this week.

5.2 Freeland well permitting – Andy reported the Honeymoon Bay Road well has been drilled and a screen and pump will be installed soon.

5.3 Harbor Hills Well #3 Rehabilitation –Andy reported Pump-Tech will be on site tomorrow morning to install a new pump.

6. UNFINISHED BUSINESS –

6.1 Review of base rates – The Board discussed a spreadsheet Commissioner Hansen distributed that evaluates revenue for variable consumption rates. Commissioner Hansen moved approval of the higher water consumption rates and a letter to customers explaining the rationale. The new rates will be effective July 1st, 2022. The letter will be a separate mailing. *Motion approved unanimously*

6.2 Sunnyview Farm – Commissioner Hansen reported that the Persich properties were purchased by a neighbor, and that the costs associated with extending Freeland water to the Sunnyview Farm lots would not be reimbursed by hookup fees as expected. However, he reported the purchaser acknowledged this, and was willing to discuss a

compromise on the funding of the extension.

- 6.3 Updated rules and regulations** – Terri reported that she will incorporate the new consumption rates into the regulations and distribute the regulations for review.

7. NEW BUSINESS –

7.1 Leak relief – Terri reported that the Activities Club, which operates Freeland Hall, requested a one-time reduction in its quarterly water consumption bill due to a leak. The Club satisfied the district requirements and the Board approved the reduction.

7.2 Attorney of Record– Terri reported that a claim had been filed against the District by Kevin Christian for property damage resulting from a broken water main on Pleasant View Lane. The Board discussed hiring an attorney, but ultimately decided to see if our insurance company would provide an attorney.

8. AUDIENCE PARTICIPATION

8.1 Bill Crisswell and Katherine Harja encouraged a prompt decision regarding WAV issuance following the pump tests at Harbor Hills Well #3. Rather than delay a decision until another Board meeting, Commissioners Gladhart and Randall authorized Commissioner Hansen, Andy Campbell, and Roger Kuykendall to review the pump test results and determine whether additional WAVs can be issued.

Katherine and Ben Crisswell supported the water consumption rate increase for higher water users.

9. STAFF REPORTS

9.1 Accountant's Report – Terri Campbell (WWS)

A. Accounts – Terri presented up to date financial reports that were emailed prior to the meeting for Board review. Commissioner Hansen moved, seconded by Commissioner Randall, to approve the financial report. *Motion passed unanimously*

B. Drilling Invoice – Terri reported that Roger Kuykendall requested prompt payment of the Holt invoice for drilling the Honeymoon Bay Road well. Terri requested and received Board approval for immediate payment of the invoice.

C. Vouchers with reviewed. Commissioner Gladhart moved, seconded by Commissioner Randall, approval of the vouchers. *Motion passed unanimously*

Operation and Maintenance Fund #702

1. OM-5-1 thru 5-10 in the amount of \$44,738.23.
2. DOR withdraw \$1,626.56
3. IRS 941 Quarter 2 2022 \$156.68

Capital Improvement Fund #742

1. CI-5-1 thru CI 5-2 in the amount of \$12,539.47
2. CI-5-3 in the amount of \$107,692.45

Total Expenses \$166,753.39

9.2 Operation's Report - Andy Campbell (WWS)

- A.** Andy provided his Operation & Maintenance Activity Report and water production graphs.
- B.** Andy offered the locate requests and lab results for Board review.
- C.** All water quality testing met state standards.

10. Commissioner Gladhart adjourned the meeting at 11:20

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: June 8, 2022