

**FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of Regular Meeting – November 9th, 2022**

**MEETING PLACE** – 1667 Roberta Avenue- Freeland, Washington

**IN ATTENDANCE**

**Commissioners:** Chad Gladhart, Eric Hansen, Lew Randall

**Staff:** WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator), Roger Kuykendall (District Engineer), Peter Schwartzman (Mott McDonald)

**1. CALL TO ORDER**

Commissioner Gladhart called the meeting to order at 10:02 a.m.

- 2. AGENDA** - Commissioner Hansen moved, seconded by Commissioner Randall, to approve the agenda. *Agenda approved unanimously*

**3. APPROVAL OF MINUTES** –

Commissioner Hansen moved, seconded by Commissioner Randall, to approve the minutes of the October 12<sup>th</sup>, meeting. *Motion passed unanimously*

- 4. COMMISSIONERS REPORTS** – none

**5. PROJECT REPORTS** -

**5.1 Freeland New Well #5** - Peter Schwartzman presented a ppt summary of Well #5 hydrogeology, and his proposal for analysis of alternative well locations. Commissioner Hansen moved, seconded by Commissioner Randall, approval of the scope and budget previously emailed to the district. *Motion passed unanimously*

**5.2 Harbor Hills Well #3B** - Roger requested a scope of work from Robinson Noble to help develop plans and specifications to drill Well #3B. Roger said they discussed drilling options; the costs for air rotary and cable tool (pounding) method are about the same, but the rotary method is faster and not as noisy. Andy said he proposed a well head protection easement to the neighboring property owner but has not heard back.

**5.3 Freeland Well #2 Rehabilitation** – Well #2 rehabilitation is complete and it is back in service. Andy will report the increase in productivity at our next meeting.

**5.4 Sunnyview Farm Intertie** – Andy reported that the intertie is complete and functioning.

**6. UNFINISHD BUSINESS** –

**6.1 Water rates for commercial customers** – Commissioner Randall agreed to survey the rate structure for commercial users at other water districts.

## 7. NEW BUSINESS –

### 7.1 Leak reliefs

1. A billing reduction for account #70966 was approved which met the district leak repair policy and procedures.
2. A reduction in leak relief for account #70786 was not approved because the leak has not been repaired. The Board also directed Terri to send a letter to this customer requesting a detailed identification of the connections to each of several meters on the property.

## 8. AUDIENCE PARTICIPATION

**8.1 Rates** - Bill Lewis (business owner) voiced objections to charges to commercial customers based on meter size. Commissioner Hansen said one reason for the higher charges for service capacity is that costs for repairs and meter replacement are greater.

**Water Capacity** - After hearing of the challenges with Freeland Well #5, Bill Criswell said Eagle Construction would be interested in participating in a project to provide additional water capacity and improve water pressure at their Whispering Firs development in the Twin Oaks area.

## 9. STAFF REPORTS

### 9.1 Accountant's Report – Terri Campbell (WWS)

**A. Accounts** – Terri presented up to date financial reports

**B. Vouchers** – Because of email problems, only Commissioner Randal received the vouchers in advance of the meeting. Commissioner Gladhart moved, seconded by Commissioner Randal, approval of the vouchers subject to their review later in the day by Commissioners Gladhart and Hansen. *Motion passed unanimously*

#### Operation and Maintenance Fund #702

1. OM-11-1 thru 11-9 in the amount of \$19,471.40
2. IRS 941 withdraw July sales \$156.68

#### Capital Improvement Fund #742

1. CI-11-1 thru 11-5 in the amount of \$40,946.36

**Total Expenses \$60,574.44**

### 9.2 Operation's Report - Andy Campbell (WWS)

- A.** Andy had provided his Operation & Maintenance Activity Report and water production graphs in advance of the meeting.
- B.** Andy offered the locate requests and lab results for Board review.
- C.** All water quality testing met state standards.

- D.** Andy reported that water hammering caused by improper closing of fire hydrants from the fire department likely caused the Pleasant View Lane main to break. Commissioner Gladhart and Andy will attend the next Fire Department commissioners meeting to discuss this problem.
- E.** Andy will have two 500-gallon propane tanks installed at Well #2 to ensure our generator has sufficient fuel for an extended (10-day) power outage. He will also bring a scope and budget for an automated control for the generators.

**10.** Commissioner Gladhart adjourned the meeting at 12:05.

\_\_\_\_\_  
Eric Hansen  
Commissioner; FWSD P-2

\_\_\_\_\_  
Lewis Randall  
Commissioner; FWSD P-1

\_\_\_\_\_  
Chad Gladhart  
Commissioner; FWSD P-3

Date Approved: December 14, 2022