

**FREELAND WATER and SEWER DISTRICT  
ISLAND COUNTY WASHINGTON  
Minutes of Regular Meeting – October 12th, 2022**

**MEETING PLACE** – 1667 Roberta Avenue- Freeland, Washington

**IN ATTENDANCE**

**Commissioners:** Chad Gladhart, Eric Hansen, Lew Randall

**Staff:** WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator), Roger Kuykendall (District Engineer)

**1. CALL TO ORDER**

Commissioner Gladhart called the meeting to order at 10:02 a.m.

- 2. AGENDA** - Commissioner Hansen moved, seconded by Commissioner Randall, to approve the agenda. *Agenda approved unanimously*

**3. APPROVAL OF MINUTES** –

Commissioner Hansen moved, seconded by Commissioner Randall, to approve the minutes of the September 14<sup>th</sup>, and September 20<sup>th</sup>, meetings. *Motion passed unanimously*

- 4. COMMISSIONERS REPORTS** – none

**5. PROJECT REPORTS** -

**5.1 Harbor Hills New Well #5** – To minimize confusion, the Board elected to call this potential new well “Well #3B” because it is so close to the existing Well #3. Roger (Gray & Osborne) has not yet contacted Robinson Noble to discuss the best method to drill a well at this location.

**5.2 Freeland New Well #5** – Pacific Groundwater provided an analysis of the productivity of the new well confirming the soils are not conducive to high production. Andy recommended developing the well and a large storage tank. Roger will request a proposal from Pacific Groundwater to evaluate alternative locations.

**5.3 Freeland Well #2 Rehabilitation** –The Board watched a video of Well #2 indicating significant sand deposits at the bottom of the well and clogging of the well screen. Bison will bail the sand accumulation and brush the screen; both actions will increase exposure of the screen and increase well production capacity.

**5.4 Sunnyview Farm intertie** – Andy reported that contractors discovered an unmarked pipe that precluded the hot tap that they had planned. The contractors will return next week to implement a revised configuration of the intertie. Andy also reported a successful repair of a six” water main near the Sunnyview Farm well last month.

**6. UNFINISHD BUSINESS** –

**6.1 Water rates for residential customers** – Terri reported only two customers called with concerns about the higher rates.

6.2 **Water rates for commercial customers** – Commissioner Hansen distributed a rank ordering of commercial customer water use in summer 2021. The Board agreed to individually evaluate a summer surcharge, a revised rate structures, or other means of addressing commercial customer water consumption.

7. **NEW BUSINESS** – None

8. **AUDIENCE PARTICIPATION** - None

9. **STAFF REPORTS**

9.1 **Accountant's Report** – Terri Campbell (WWS)

A. **Accounts** – Terri presented up to date financial reports that were emailed prior to the meeting for Board review. Commissioner Hansen moved, seconded by Commissioner Randall, to approve the financial report. **Motion passed unanimously**

B. **Vouchers** – Commissioner Hansen moved, seconded by Commissioner Randall, approval of the vouchers. **Motion passed unanimously**

**Operation and Maintenance Fund #702**

1. OM-10-1 thru 10-9 in the amount of \$55,103.92
2. DOR withdraw \$918.58

**Capital Improvement Fund #742**

1. CI-10-1 thru 10-2 in the amount of \$86,254.25                      **Total Expenses \$142,276.92**

9.2 **Operation's Report - Andy Campbell (WWS)**

A. Andy had provided his Operation & Maintenance Activity Report and water production graphs in advance of the meeting.

B. Andy offered the locate requests and lab results for Board review.

C. All water quality testing met state standards.

10. Commissioner Gladhart adjourned the meeting at 11:35.

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Eric Hansen  
Commissioner; FWSD P-2

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Lewis Randall  
Commissioner; FWSD P-1

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Chad Gladhart  
Commissioner; FWSD P-3

Date Approved: November 9, 2022