

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – October 9th, 2019

MEETING PLACE - 5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Lew Randall

Staff: WWS: Andy Campbell (Certified Operator), Terri Campbell (Finance/Adm)

1. CALL TO ORDER

Commissioner *Randall* called the meeting to order at 10:00 A.M.

2. FLAG SALUTE

3. AGENDA - Agenda approved

4. APPROVAL OF MINUTES – Per the September 11th meeting Commissioner Randall was absent. Commissioners Randall and Gladhart tabled the approval of the minutes until the November 13th meeting when Commissioner Hansen is present to approve and sign the minutes since it was him and Commissioner Gladhart who were present at that meeting.

5. COMMISSIONERS REPORTS – None

6. PROJECT REPORTS

6.1 Water System Action Items-

- A. **Comprehensive Water System Update (HH)** – Roger Kuykendall emailed his proposal cost estimate and scope of work for the Harbor Hills water system plan update. Due to Commissioner Hansen being out of town, the Commissioners agreed to table approving the proposal until the November 13th meeting when all Commissioners are present for discussion. Terri will contact the Roger to let him know.
- B. **Fish Forest** – Andy reported that he is waiting for Jerry Beck to schedule dissecting the electrical black box.
- C. **Hydrant Replacement** – Andy stated the lowest bid for hydrant replacement is \$39,000. Andy will order the hydrants.
- D. **Rate Study** – Terri reported she has enough information now for system replacement costs and will prepare spreadsheets for depreciation.

7. UNFINISHD BUSINESS –

7.1 **Verizon Cell Tower** – Commissioner Gladhart reported the district’s attorney is in negotiation for the 3rd counter to Verizon. There is question on the attorney fees and also if Verizon abandoned the site, who would be responsible for cleaning up and removing the equipment.

7.2 **Rental Property** – Andy reported that Affordable Environmental removed the asbestos. Andy contacted Jerry Stonebridge to let him know that the house is being scheduled for a burn with the fire department. Jerry told Andy he would like to remove some of the shrubs that were his parents which Andy thought the District would approve for him to do.

8. **NEW BUSINESS** –

8.1 **Workshop** – Andy handed out a flyer for a seminar being held in Coupeville for Emergency Preparedness letting the Commissioners know in case they are interested in attending on October 25th. Andy will be attending.

9. **AUDIENCE PARTICIPATION** – None

10. **STAFF REPORTS**

10.1 **Accountant's Report - (WWS)**

A. **Accounts** – Up to date accounting reports were presented that included preliminary Income, Expense, and Balance sheets.

B. **Approval of Vouchers**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated October 9th, 2019. Commissioner Gladhart moved and seconded by Commissioner Randall to approve and sign the vouchers and expenses in the amount of: **\$20,714.94** *Motion approved unanimously*

10.2 **Operation's Report - Andy Campbell (WWS)**

A. Operation & Maintenance Activity Report and graphs for month ending September 2019 were provided to the commissioners.

B. Andy reported all tests were satisfactory.

11. **ADJOURNMENT** – At 11:20 AM Commissioner Randall adjourned the meeting.

absent

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: November 13th, 2019 meeting