

FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of Regular Meeting – September 14th, 2022

MEETING PLACE – 1667 Roberta Avenue- Freeland, Washington

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator), Roger Kuykendall (District Engineer)

1. CALL TO ORDER

Commissioner Gladhart called the meeting to order at 10:08 a.m.

- 2. AGENDA** - Commissioner Hansen moved, seconded by Commissioner Randall, to approve the agenda. *Agenda approved unanimously*

3. APPROVAL OF MINUTES –

Commissioner Hansen moved, seconded by Commissioner Randall, to approve the minutes of the August 10th, 2022 meeting. *Motion passed unanimously*

4. COMMISSIONERS REPORTS – none

5. PROJECT REPORTS -

- 5.1 Harbor Hills New Well #5** – Ecology sent Roger the public announcement for drilling Well #3, and it included the area being considered for an additional well. Ecology said as long as the new well would be in the same quarter section, it would consider the well to be in the approved location.

Given the difficulty removing the well casing at Freeland Well #5, Roger will talk with Robinson Noble about the best method to drill a well at this location and will prepare a proposal for his support of this new well.

- 5.2 Freeland New Well #5** – Holt completed the pump tests. Roger reviewed the pipe alignment and a video of the piping and determined everything looks acceptable. Pacific Groundwater is looking at the data, but only saw 28 gpm. Low productivity could be attributable to losses due to slits in the well casing. Pacific Groundwater will submit a report before the District's October meeting.

- 5.3 Freeland Well #2 Rehabilitation** –Andy was unable to update the Board because he was called away.

6. UNFINISHD BUSINESS –

- 6.1 Water rates for residential customers** – Commissioner Hansen summarized a revised “four-tier” structure that he had previously distributed by email. The intent of the four-tier structure was to provide additional water at the lowest rate to accommodate larger families and to simplify the rate structure. Commissioner Hansen moved approval of Resolution 09-14-013 with the understanding that it would apply retroactively to the July-September 2022 period. Commissioner Gladhart

seconded the motion. *Motion passed unanimously*

- 6.2 Water rates for commercial customers** – Terri had previously distributed a spreadsheet with commercial customer water consumption and charges. Commissioner Hansen discussed his assessment of the spreadsheet with the new four-tier residential rate structure applied, but without the ERU penalty. He agreed to send the spreadsheet so other commissioners could evaluate the additional ERU charge versus a higher consumption rate.

Commissioner Randall noted that the resolution just passed also applies to commercial customers. Commissioner Hansen moved to rescind Resolution 09-14-013 until further discussion of the commercial rates. Commissioner Randall seconded the motion. *Motion passed unanimously*

The Board agreed to continue the meeting until Tuesday September 20th at 10 a.m. to discuss the commercial rates and reconsider the resolution.

7. NEW BUSINESS –

- 7.1 Cross connection** – Andy said the purple pipe standpipes at the Eagle construction site have been disconnected.

8. AUDIENCE PARTICIPATION

- 8.1** Tim Keohane of the Backcountry Horsemen of Washington presented detailed plans for a trail improvement on the district’s property adjacent to the Trillium parcel. Commissioner Hansen expressed his concern that the project could increase downstream water runoff. Tim, Andy, and Roger agreed that there would be no increase in downstream flow – only a diversion around the trail. Commissioner Hansen moved and Commissioner Randall seconded approval of the project. *Motion passed unanimously*

- 8.2** Pam Daener reminded the Board that it approved the Sunnyview Farm connection in October 2021. Commissioner Hansen asked Andy to get a list of the required parts to see if he and Pam could find the parts. Andy was called away during the meeting, but returned and reported the construction would occur next week.

9. STAFF REPORTS

9.1 Accountant's Report – Terri Campbell (WWS)

- A. Accounts** – Terri presented up to date financial reports that were emailed prior to the meeting for Board review. Commissioner Hansen moved, seconded by Commissioner Randall, to approve the financial report. *Motion passed unanimously*
- B. Leak relief** - The Board approved a requested rate reduction for account 71301.
- C. Vouchers** – Commissioner Gladhart moved, seconded by Commissioner Randall, approval of the vouchers. *Motion passed unanimously*

Operation and Maintenance Fund #702

1. OM-9-1 thru 9-7 in the amount of \$27,736.51
2. DOR withdraw July sales \$808.23

Capital Improvement Fund #742

1. CI-9-1 thru 9-4 in the amount of \$95,214.30

Total Expenses \$123,759.04

9.2 Operation's Report - Andy Campbell (WWS)

- A. Andy had provided his Operation & Maintenance Activity Report and water production graphs in advance of the meeting.
- B. Andy offered the locate requests and lab results for Board review.
- C. All water quality testing met state standards.
- D. Andy ordered an acoustic water level monitoring device in a well as a test. More will be ordered if it works well.
- E. Andy said there is a leak at the Sunnyview Water Farm system. He hopes to repair it tomorrow.

10. MEETING RECESSED

Commissioner Gladhart recessed the meeting at 11:30 AM until 10:00 AM Tuesday September 20th.

MEETING RECONVENED

September 20th, 2022

at 1667 Roberta Avenue- Freeland, Washington.

IN ATTENDANCE

Commissioners: Chad Gladhart, Eric Hansen, Lew Randall

Staff: WWS: Terri Campbell (Finance/Administration); Andy Campbell (Certified System Operator)

1. CALL TO ORDER

Commissioner Gladhart reconvened the meeting at 10:02 a.m.

2. COMMERICAL WATER CONSUMPTION RATES -

After considerable discussion, the Board decided consumption charges for commercial customers warranted more analysis. Commissioner Hansen moved adoption of Resolution 09-14-013 with two modifications: retention of the existing “five-tier” consumption charges for commercial customers and elimination of the multiple ERU surcharge for commercial customers. Commissioner Randall seconded the motion. **Motion passed unanimously**

3. **ADJOURNMENT**

Commissioner Gladhart recessed the meeting at 10:50 AM

Eric Hansen
Commissioner; FWSD P-2

Lewis Randall
Commissioner; FWSD P-1

Chad Gladhart
Commissioner; FWSD P-3

Date Approved: October 12th, 2022