

**FREELAND WATER and SEWER DISTRICT
ISLAND COUNTY WASHINGTON
Minutes of September 14th & 25th, 2015**

MEETING PLACE

5585 Lotto Avenue - Freeland, Washington

IN ATTENDANCE

Commissioners: Lou Malzone (*President*); Eric Hansen - (*Vice President*); John Brunke (*Secretary*)
Staff: Andy Campbell (*Certified Operator*); Terri Campbell (*Finance Manager and Administrator*)
Professional Services and Audience: See attached list (*sign in sheet*)

1. CALL TO ORDER – meeting continued

Commissioner *Malzone* reconvened the meeting from August 10th at 5:30 P.M. There was no other business held and being no further business Commissioner closed the meeting from August 10th, 2015.

Commissioner *Malzone* called the meeting to order (September 14th) at 5:35 P.M.

2. FLAG SALUTE

3. AGENDA – Addition or Deletions

It was moved by Commissioner *Hansen* and seconded by Commissioner *Brunke* to approve the meeting agenda. **Motion approved**

4. APPROVAL OF MINUTES - Commissioner *Hansen* moved seconded by Commissioner *Brunke* to approve the regular meeting minutes of **August 10th, 2015. **Motion approved****

5. PROJECT REPORTS -

5.1 Sewer Planning – No Report

5.2 Whidbey Marine – Commissioner *Eric Hansen* contacted *Farallon* and they reported the spill has not gotten any worse. *Eric* will keep checking in with them on the progress and report back to the board.

5.3 Sprinkler Main Valve – The Commissioners requested that Andy convey to Qin Clements their request for a resolution of the design problem for sprinkler valves within 30 days and a timeline for implementing the solutions.

6. UNFINISHED BUSINESS – None

7. NEW BUSINESS –

7.1 American Tower – American Tower made a proposal to manage the Cell Tower Site for FWSD. The Commissioners tabled this until the October meeting.

7.2 Main Street Sewer – The Main Street Sewer Commissioners asked Commissioner *Malzone* to attend there meeting on October 15th, 2015 which he accepted.

7.3 **Leak Relief** – Account #71536 repaired their leak and requested a leak relief. Commissioner *Hansen* moved seconded by Commissioner *Brunke* to reduce the water consumption in half per district policy. The reduction of \$85.84 was approved. *Motion approved*

8. **AUDIENCE PARTICIPATION** – None

9. **REPORTS -**

9.1 **Accountant's Report - Terri Campbell (WWS)**

A. **Accounts** – Accounting reports were presented, that included preliminary Income, Expense, and Balance sheets ending **January thru August 2015**.

B. **Funds** – Commissioner *Brunke* compared the FWSD Financial Reports to the Island County Treasurer's report showing both reports carrying the matching balances of all funds.

C. **Approval of Vouchers**

After reviewing the vouchers presented for payment, the Board by vote, approved payment of the vouchers dated **September 14th, 2015**. Commissioner *Hansen* moved and seconded by Commissioner *Brunke* to approve and sign the following vouchers and amounts:

O&M Fund #702_amount: **\$68,453.08** *Motion approved unanimously*

9.2 **Operation's Report - Andy Campbell (WWS)**

A. See attached Operation and Maintenance Report ending August 2015

10. **EXECUTIVE SESSION** – None

11. **MEETING RECESSED** – Commissioner *Hansen* made motion seconded by Commissioner *Malzone* to recess this meeting at 6:10 PM and continue the meeting to meet with the State regulators on September 25th, 2015 at 5:30PM. The FWSD Administrator will post the meeting date on the website. *Motion approved unanimously*

12. **CALL TO ORDER** – **meeting continued**

Commissioner *Malzone* reconvened the meeting from September 14th at 5:30 P.M.

13. **IN ATTENDANCE**: Commissioners: Lou Malzone, Eric Hansen, John Brunke, Staff: Andy and Terri Campbell (Whidbey Water Services), FWSD's Engineer: Roger Kuykendall (Gray & Osborne), State and County regulators: Dave Wechner (Island County Planning Director), Keith Higman (Island County Health Department Director), Chris Martin (WA Department of Ecology), Ginny Stern – telephone (WA state Department of Health), Audience (sign in list)

14. SEWER PROJECT -

A round table discussion was held between the Commissioners, the FWSD’s Engineer, State and County regulators and the District’s Operations manager to discuss the following:

- Filtration Plan
- Water Quality Protection Plan to the district’s wells (nitrates)
- Feasibility for discharge of the effluents on the Stonebridge property
- Drain field discharge into the aquifer within the wellhead capture zone
- Chlorine residual
- Permit potential

It was agreed in the discussion, there are no “show stoppers” in purchasing the *Stonebridge* property for a sewer treatment plant, but there may be concerns that will need to be met in the future.

Review under the State Environmental Policy Act will be required along with a comprehensive hydrogeological study.

There were comments made that having the treatment plant near the well fields could cause water quality concerns with nitrates entering the aquifer. Commissioner *Malzone* believes ground water quality would only improve with the sewer treatment plant because the water would be treated before entering the aquifer.

15. EXECUTIVE SESSION

Commissioner *Malzone* called for executive session at 6:30 PM to discuss property acquisition. At 7:03 PM the Board came out of Executive session and reconvened the regular meeting.

Commissioner *Hansen* made motion seconded by Commissioner Brunke to purchase the *Stonebridge* property after he takes a second look at the purchase agreement between FWSD and Jerry Stonebridge. *Whidbey Water Services* staff presented a copy of the agreement to Commissioner Hansen for review. After reviewing the Purchase Agreement Commissioner *Hansen* made amendment to the motion seconded by Commissioner *Brunke* to authorize *Whidbey Water Services* staff to proceed on behalf of FWSD with the purchase of the *Stonebridge*’s property (parcel #S8245-00-00005-0 and R22911-001-1950) in the amount of (eight hundred thousand dollars) \$800,000.00. The funds to purchase the property will come from the existing grant from Department of Ecology Grant that was amended and approved. *Motion approved unanimously*

Eric Hansen
Commissioner; FWSD

Lou Malzone
Commissioner; FWSD

John Brunke
Commissioner; FWSD

October 12th, 2015
Approval Date

Minute Prepared by: Terri Campbell (WWS)