

MINUTES OF THE March 12, 2012
FREELAND WATER and SEWER DISTRICT
Regular Meeting 5:45 p.m.
Meeting Place
Freeland Library
5495 South Harbor Avenue
Freeland, WA.

Present: Commissioner Hansen, Malzone and Abrahamson

Andy Campbell – Certified Operator
Sandy Duncan – Administrative Assistant
Chet Ross-Freeland Chamber of Commerce

CALL TO ORDER: Commissioner Hansen called the meeting to order at 5:45 p.m. Followed by the Pledge of Allegiance.

Confirmation of Quorum: Present

PUBLIC COMMENT – WATER

Keith Testor: Requested Lou vote against Edwards contract renewal. Suggested water bills were erroneous. Stated \$4,000+ is owed to Holmes Harbor Mobile Home Park. He asked if Eric had anything to do with rates set 3 years ago. Commissioner Hansen requested that the question be addressed to him in writing.

APPROVE AGENDA: Agenda revised at last minute by Commissioner Abrahamson. New business: water comp. plan approval. Added to unfinished business: Whidbey Water Service contract renewal, laptop/LCD projector approval, added inter-local funds update to Commissioner Abrahamson's report, order of items was revised. Commissioner Malzone motioned acceptance of agenda as modified. Commissioner Abrahamson 2nd and passed.

Approval of Minutes: Jan. 9, Feb. 13, Feb. 18 minutes: Approval motioned by Com. Malzone, 2nd by Com. Abrahamson

Jan. 9 minutes: Discussion Water New Business: Com. Hanson questioned approved motion requiring approval by the Board to transfer funds between accounts. Questioned intent of Resolution 12-02 Revised to clarify the amount to be transferred between accounts to \$34,500 instead of \$35,000. Delete words "amending Resolution 12-02."

Sewers: unfinished business. Com. Hanson added to John Brunke's CAC report 2nd sentence, "A consideration is whether or not the District might have to take over inspection of on-site septic." Also, last paragraph, "They are also awaiting response from DOE on constructed wetlands; "cross off "the report" in last sentence.

Sewers New Business: Asking Chet to redefine his role. Com. Hansen asked for update from Chet.

Feb. 13 minutes: no questions

Feb. 18 Continuation Mtg. minutes: Accounting & Office Services page 2. Why is water operations underlined. Is it the intent to have someone different for sewer operations? Com. Malzone offered the intent was to have water separate from sewer. Com. Abrahamson spoke to confusion of minutes re: use of term "Commissioners agreed to" when no formal motion was made. Com. Abrahamson motioned to delete unclear paragraph under item 6.

Motion by Com. Malzone to accept minutes as amended. Com. Abrahamson 2nd and passed.

WATER-UNFINISHED BUSINESS:

1. LCD projector choices: New LCD projector now being used. Com. Abrahamson motioned to gather and present info on a laptop in the \$600-800 price range for submission to the Board. 2nd by Com. Malzone and passed.
2. Legal representative selection. Commissioner Hansen contacted candidates for interviews in open session at his office in Lynnwood. Leslie Clark, Scott Johnson, Eric Frimodt on 3/23. Commissioners will offer possible questions for discussion at 3/22 workshop.

WATER-NEW BUSINESS:

1. Harbor Hills Repairs: Andy spoke about repairs needed. Com. Abrahamson projected photos. Com. Abrahamson moved that the Board authorize Whidbey Water Services to proceed to retain contractors to do the repairs to the Harbor Hills pump station structures as detailed in the agenda package as soon as possible. 2nd by Com. Malzone and passed. Com. Abrahamson will get info. on separating out the accounts of Harbor Hills and FWSD at the County Treasurers office.
2. Budget & Finance: Flat Rate vs. Hourly – Final Scope of Work. Com. Abrahamson moved the proposal by Whidbey Water Services be accepted and plans be made to complete the transition by April 20, 2012, in time for the May 1 billing. Com. Malzone 2nd. At the request of the Commissioners, Com. Abrahamson postponed consideration of the motion until the March 22 workshop and mtg.
3. Budget & Finance - Office Rent: Com. Abrahamson moved the Board withdraw the agreement of the previous Board of Commissioners for the rental of an office in the Edwards & Assoc. building retroactive to March 1, 2012. Motion dies for lack of 2nd. Com. Malzone suggested the subject be included in March 22 workshop discussion.
4. Improvements to the website: the list of website updates and changes postponed for consideration at the March 22 workshop and meeting.
5. Joanne/Beauregard water line replacement: Andy reported he's proceeding with getting 4 easements from property owners on Joanne Dr.
6. Whidbey Water Services Contract Renewal: Com. Abrahamson moved that the Board approve Whidbey Water Services contract be renewed to the end of 2012. Com. Malzone 2nd. Discussion postponed. Contract needs to be included in the agenda package for discussion at the 3/22 meeting.
7. Edwards & Assoc. Contract renewal: postpone discussion for March 22 workshop and meeting.
8. FWSD Capital Improvement projects, Items 6,8,9. Commissioner comments: 2 pipelines of concern, new district engineer needs to weigh in, take a look at the pipes. Andy: Wait for sewer pipe installation. Andy: Benefits of HH-FWSD Inter-tie. Get HH well & pump house going when roof fixed as a back up system in an emergency. No motion. Unfinished business continuation.

Water: New Business

1. Procedures for sponsoring motions from the public: Com. Abrahamson motioned that public requests to put an issue on the agenda be sent to the Commissioners for sponsorship. Com. Malzone 2nd and passed.

2. Westerfield: 1) Low income rates 2) repairs signage 3) consideration on Holmes Harbor Mobile Home Park rates 4) 2nd scheduled workshop/mtg. be afternoon or weekend. Andy says he's following all the rules and regs. For signs required by State law. Remaining items postponed to 3/22 workshop and mtg.
3. Water Comp. Plan – Received approval of Water System Comp. Plan. Increased # of ERU's from 550 to 869. For information only. No motion.
4. Legislative Proviso – Com. Malzone: DOE finalizing contract to submit to Board for approval.
No motion.
5. Inter-local funds: Draws #1-9 Island County will reimburse additional \$11,269.11. Draw #10 IC will reimburse \$257,826.88, denied \$2,213.35.
6. Newsletter. Postponed discussion to March 22.

MAINTENANCE REPORT: Andy Campbell Flushing scheduled 3/19-20, 8 am-5 pm. Ron Wallich expressed concerns about flushing the pipes on his property on Myrtle Ave.

ADMINISTRATIVE REPORT: Sandy Duncan A summary sheet attached. Small increase in the amount of the vouchers were approved and signed by the Commissioners.

SEWERS UNFINISHED BUSINESS:

1. John Brunke presented his/CAC's population study. They are evaluating 3 final proposals for the Phase 1 downtown commercial core. 1) HH processing with outfall to Admiralty Inlet; 2) a system with processing in the commercial core and disposal of Class A effluent in a wetlands park, and 3) a local processing plant with in the core with effluent to leach fields. CAC evaluating costs, pros & cons of each option re: environmental impact, future growth potential, water re-use potential. CAC report will have numbers for each option. 30-60 days away from final report to submit to the Board. Looking for local properties. Septic systems provide the best recharge options.

SEWERS NEW BUSINESS:

- 1) Name for new sewer project: Com. Abrahamson motioned that the new sewer project be named Alternate Sewer Plan for the Downtown Core. Motion dies for lack of 2nd.
- 2) Project Management: Com. Abrahamson motioned that that the Board of Commissioners be the Project Management team for the Legislative Proviso and all documents and correspondence requiring formal signatures be signed by the entire Board with the approval of the Board. Motion dies for lack of a 2nd.

PUBLIC COMMENTS-SEWERS: NONE

VOUCHERS: Reviewed, approved and signed

Account #702: Maintenance & Operations, #7623-7651-\$59,339.63

Account #742: Construction-Sewers, #199-200-\$1328.38

EXECUTIVE SESSION: Land Acquisition – 5 minutes

RESUME MEETING: 8:15.


Commissioner Malzone motioned that the Board close out the investigation of the potential well site and to advise Quin to close out the billing on it. Com. Abrahamson 2nd and passed.

MEETING adjourned to March 22 Trinity Lutheran: Workshop at 5:45-7:00 pm, Mtg. continuation at 7:15 p.m. 3/22/12 The regular meeting was adjourned at 8:20 p.m.

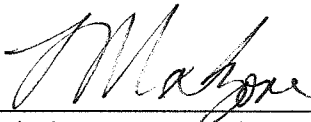
Respectively Submitted

Marilynn Abrahamson
FWSD Commissioner/Secty, Treas.

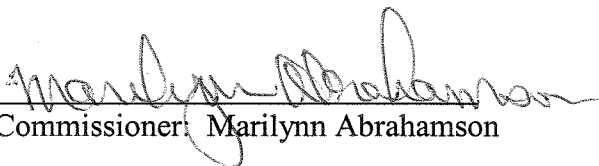
Approved:



Commissioner: Eric Hansen



Commissioner: Lou Malzone



Commissioner: Marilynn Abrahamson